# *2026 WSBC Delegate Support Fund*
# *Application for Region One Intergroups*

(To be used instead of the form on the www.oa.org website)

To: Region One Intergroups

From: World Service Office/Region One Budget, Finance and Delegate Support Team

Subject: Delegate Support Fund Application for the 2026 World Service Business Conference

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The 2026 World Service Business Conference (WSBC) will be held April 20-25, 2026, in Albuquerque, New Mexico, USA. Intergroups and service boards from all regions are invited to apply for assistance to send delegates to the Conference through the Delegate Support Fund.

The Delegate Support Fund was formed to administer the funds which, as per WSBC Policy 1993c (Revised 1994, 2001, and 2002), helps to pay some of the costs incurred by delegates who attend World Service Business Conferences. Delegates selected to receive this financial support will be from OA intergroups and service boards in all regions.

In the spirit of unity, we encourage your service body to send delegates to the annual World Service Business Conference. It is critically important for the strength of OA worldwide that the voice of OA's entire community is heard at Conference. Decisions affecting OA for years to come are made each year at Conference, and input is needed from all intergroups and service boards so that these decisions truly represent OA as a whole.

There are two sources of support: World Service's Delegate Support Fund, and the Region One WSBC Delegate Support Fund. Service bodies applying for support must first apply to their region. If the region is not able to provide the needed support, further application may be made to World Service. Region One has, in the past, been able to meet all requests for support from its intergroups. We expect to be able to do the same for WSBC 2026.

If your intergroup is interested in receiving assistance in order to send a delegate to the Business Conference in May 2026, please complete the attached Delegate Support Fund application. **Each application must be signed on page 3 by an intergroup officer other than the delegate. This form must then be sent to Region One for review and preliminary action. The completed application, including financial statement, must be received by Region One by OCTOBER 31, 2025. Send the completed form with an attached image of a signed page 3, to: bfds@oaregion1.org.** Incomplete applications and those received after this date will not be considered.

If Region One is unable to provide the full requested support, Region One will forward your application to the World Service office by November 1, 2025, and we will provide you with further instructions. If you do not want your application to be forwarded to World Service, please note this on page 5, and do not complete the financial statement on that page.

**For delegates who receive funding from Region One, please complete the "actual" expense column on page 3 within 30 days of attending WSBC and return with receipts to the Region One treasurer.**

**If you have questions, please contact bfds@oaregion1.org**

## Delegate Support Fund Allocation

**From Board Reference Manual, Section VI – World Service Events, Subpart C-15 – Delegate Support Fund (DSF) Allocation**

1. Contributions to the DSF will be accumulated on an annual basis. If the amount of this fund does not reach $5,000 in any given year, the amount will be augmented to at least $5,000 by the World Service budget.
2. Only intergroups or service boards that demonstrate need for assistance will be considered, as per WSBC Policy 1993c.
3. Requests for assistance will be prioritized as follows:
    a. Intergroups or service boards that have never sent a delegate to Conference.
    b. Intergroups or service boards that have only been represented at one previous Conference, provided the *same* delegate will be attending for their second time.
    c. Intergroups or service boards that have not been recently represented, priority will be determined by the length of absence. Secondary preference will be given to intergroups or service boards that have not previously received support.
4. DSF assistance will be a maximum of the registration fee, estimated room/board costs (shared room basis) plus the cost of transportation to the Conference site.
5. Both the Service Body Financial Report and the "Amount contributed by Service Body" will be used in allocation considerations.
6. In the event of extenuating circumstances, the intergroup/service board may provide a letter with their application requesting suspension of normal priority guidelines. The letter should clearly explain the reason for special consideration.
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8. DSF monies will not be awarded to fund a second delegate from an attending intergroup, language service board, or special focus service board.
9. DSF monies will be awarded to fund a second delegate from an attending national service board (NSB) when that NSB can afford to fund one delegate but are financially unable to send a second when they are entitled to send multiple delegates.
10. In the spirit of Seventh Tradition self-support, it is requested that – where feasible – each applicant intergroup or service board provide some portion of the delegate expenses from their available treasury, and/or offer to conduct a fundraising event within their larger service body to help defray their Conference delegate expenses.
11. Each intergroup or service board should also request financial assistance from within its region or parent service body, before and besides requesting assistance from the Fund. The DSF is committed to bringing as many delegates to Conference from intergroups and service boards as is financially feasible. This is most effectively done when financial aid and fundraising support are provided from multiple levels within the Fellowship.
12. Unused funds will be rolled over to the next year.

## Delegate Support Committee Considerations

When reviewing applications, the Delegate Support Committee also takes into consideration the following:

1) Delegate registration fee
2) Reasonable cost of transportation to/from WSBC site
3) Deadline date for applications

Please note that OA does not fund for tours, spousal expenses/activities or other types of extracurricular activities during WSBC.

## DELEGATE SUPPORT FUND APPLICATION

Our intergroup/service board requests assistance from the Delegate Support Fund in order to send a delegate to the Annual World Service Business Conference in Albuquerque, New Mexico, USA.

Please – Print Legibly

| | |
|---|---|
| **Intergroup/Service Board Name** | **Intergroup/Service Board #** |
| **Address** | **Region #** |
| **City** | **State/Province** |
| **Country** | **Postal Code** |
| **Contact Name** | **Telephone #** |
| **Address** | **Email Address** |
| **City** | **State/Province** |
| **Country** | **Postal Code** |
| **Delegate Name** | **Delegate Telephone #** |
| **Intergroup/Service Board Officer Signature/Title** | **Delegate Email Address** |

| **SUPPORT FUND TABULATION TABLE** | **In US dollars** Projected Costs | **Within 30 Days Post-WSBC** Actual Costs** |
|---|---|---|
| Expenses: Airfare | $ | $ |
| Round trip Mileage to airport @ US$.50 | $ | $ |
| Long-term parking | $ | $ |
| Transportation to hotel | $ | $ |
| Hotel Room (maximum US$613)* | $ | $ |
| Food (maximum US$300.) Breakfast provided by hotel. | $ | $ |
| Registration Fee US$249 | $ | $ |
| Other: (please itemize expenses by attaching a separate sheet) | $ | $ |
| Nonimmigrant Visa US$185** | | |
| Interpretation Services (please include quote from service provider ) | | |
| **TOTAL EXPENSES** | $ | $ |
| Less amount contributed by intergroup/service board | $ | $ |
| Less amount contributed by other sources (neighboring intergroups, region, fundraising, service board) **(Intergroup leave blank)** | $ | $ |

| | | |
|---|---|---|
| **Amount of money requested from Delegate Support Fund (Intergroup leave blank for now)** | $ | $ |

*Funding is based on the delegate sharing a room with at least one other delegate. If the delegate chooses to room alone, he/she is responsible to pay the difference between the cost of a single room and half of a shared room. Estimated lodging for five nights, Tuesday through Saturday, double occupancy (including taxes) is **$613** per person. Estimated meals for five days are $300.

**Within 30 days of attending WSBC, please complete the actual costs, returning a copy of page 3 with receipts.

(NOTE: Intergroup/service board must attach the latest financial statement in order for the application to be considered by World Service. The form provided on page 5 may be helpful.)

| | | |
|---|---|---|
| Will applying delegate be your only WSBC 2026 delegate this year? | Yes ❑ | No ❑ |
| Does delegate understand that they will participate in committee work beginning on Wednesday and stay through the final business meeting on Saturday morning? | Yes ❑ | No ❑ |
| Is delegate aware that committee commitment continues for the entire year through to the next WSBC? | Yes ❑ | No ❑ |
| Does delegate meet the requirements of two years of service beyond the group level and one year of continuous abstinence? | Yes ❑ | No ❑ |

## FOR Region USE ONLY (circle 1): 1 2 3 4 5 6 7 8 9 10 VR

Does your Region provide financial support for WSBC delegates? _____

Does this service body participate in your Region?: _____

Years funded by Region to WSBC: _____

Amount funded by Region for WSBC 2024 (2025 was virtual):_____

## FOR WSO USE ONLY

Years Intergroup/service board represented at Conference: _

Years funded: _____ Years this delegate has attended WSBC?_____

**Completed Application must be received by Region One no later than September 30, 2025.**

**For questions or help sending the documents, please email bfds@oaregion1.org**

| | | | |
|---|---|---|---|
| Cash on hand January 1, 2025 | | | **USD** $ _____ |
| Plus | Income received: | Contributions | $ _____ |
| | | Fundraisers | $ _____ |
| | | Assemblies | $ _____ |
| | | Sales | $ _____ |
| | | Other | $ _____ |
| Less | Expenses paid: | Rent | $ _____ |
| | | Utilities | $ _____ |
| | | Newsletter | $ _____ |
| | | Travel | $ _____ |
| | | Literature | $ _____ |
| | | Other | $ _____ |
| Cash on hand August 31, 2023 | | | **USD** $ _____ |
| Minus amount of Prudent Reserve: | | | $ _____ |
| Please list any other outstanding financial commitments: | | | $ _____ |
| | | | $ _____ |
| | | | $ _____ |
| Total Available Cash on hand August 31, 2023 | | | **USD** $ _____ |

## INTERGROUP/SERVICE BOARD'S FINANCIAL STATEMENT

OA World Service requires a financial statement for the period January 1, 2025, through August 31, 2025, be included with your application for funds. **Please use this form – US currency only.**

**Please note: this form is only required if 1) Region One is unable to fulfill your request for funding AND 2) you wish to have us forward your application to World Service. Region One does not require this statement, but World Service does.**