Instructions - Intergroup Report to Region One Assembly – Due August 1, 2020

We are collecting annual reports from each of the 25 intergroups in our Region. These reports will be incorporated into the Assembly Binder and used during discussions at our 2020 Region One Assembly. We’re providing this template to make the report easier for you and to streamline the process of creating the Binder. You can help us greatly by following these guidelines for your report:

1. Download this document to Word and save it with a new file name in the following format, changing the Intergroup name, as appropriate: **Alaska IG Report to 2020 Assembly.doc**
2. Don’t change formatting (margins, font, line spacing, etc.) or add headers or footers to the document. Do add images, such as your intergroup logo, if you would like!
3. Don’t include last names, telephone numbers, email addresses or other information that would not be appropriate to post online.
4. Follow the prompts to tell us about your intergroup so that others may learn from your experience and ideas. The prompt should remain **bold**, but your response should not be in bold.
5. Consider sharing your report with your Assembly Rep and other intergroup officers for input and proofreading.
6. Once your report is ready to submit, delete these instructions! Then email your report in Word format to assemblybinder@oaregion1.org. Please submit your report by August 1, 2020. If you need a little more time, please let us know when to expect your report.

Thank you so much for your help! *The Assembly Binder Team – Sara, Jan, Cassie, Beverly*

**Name of Intergroup:**

**General geographic area:**

**Number of Groups:**

**Intergroup Chair:**

**Website address (if any):**

**News from our Intergroup:**

**How has your Intergroup adjusted to the changing public health environment?**

**Has the OA fellowship in your area been strengthened or weakened by the current public health environment?  Why?**

**Retreats and/or Events we have offered this year:**

**Other services our Intergroup offers:**

**Has your Intergroup hosted a Region One Outreach or Intergroup Renewal workshop? Please tell us about your experience and outcomes.**

**What we are doing to make OA known in our community:**

**What we’re doing to strengthen our meetings and help our members recover:**

**We encourage members to give service by:**

**Tips and ideas we’d like to share with other Intergroups:**

**We’d like to hear ideas from other Intergroups about:**

**Submitted by:**

**Date of Report:**