**Board Attendees**: Alice W. (Chair), Teri O. (First Vice-Chair) Carrie A. (Treasurer), Diane D. (Technology Coordinator), Lisa S. (Secretary) Erin F. (Member-at-Large)

**The meeting opened with the Serenity Prayer, Primary Purpose and the Region One 2022-2023 Mission.**

**The day’s reading from Voice of Recovery was read.**

**Additions to the Agenda**: Grant recommendations from the BFDS team.

**Approval of the January Board Meeting Minutes**: Minutes were adopted as submitted.

**Board Outreach Calendar**:

* Intergroup Chair Monthly Check-in:
	+ February 12 check in was held and coordinated by Diane.
		- Talked about new member outreach applications.
		- Discussed encouraging more in-person meeting attendance.
* June Retreat Leaders, Kelowna - Diane and Alice will be leading the retreat.
* Board Meeting in Kelowna, BC.
	+ Retreat Dates are June 2nd – 4th. R1 Board will meet in Kelowna on June 1st.
	+ Accommodations at the retreat center are limited to 25 people. R1 Board will reserve lodgings nearby retreat center.
		- **Diane will research affordable hotels nearby.**
		- **Erin will check on nearby Air BNB nearby.**
		- **Carrie will share her accessibility requirements with Erin and Diane.**
* Additional Requests:
	+ Alaska Intergroup request for Board visit cancelled last year due to timing and may want to renew application this year.
		- **Teri will be at Alaska Intergroup’s meeting and will get back to Board.**

**Financial Update:**

* Carrie presented January 2023 Financial report.
* No items were 10% or more over budget.
* Board Travel
	+ Current budget for In-region travel is $6000.00.
		- Travel expenses expected to increase with ending of COVID related travel restrictions.
		- Expect to be over budget at this number.
	+ **Diane and Carrie will take proposal to reallocate funds to increase Board travel in Region Budget.**
		- **Possibly will have excess funds in member outreach that can be reallocated to Board travel.**

**Insurance Update**:

* Erin reported she is waiting for documents to submit to Board for approval**.**
* **Erin will send bill to Carrie for payment when documents are approved.**

**2nd Vice-Chair Vacancy**

* **2nd Vice-Chair primary responsibility is dealing with the finances of the Convention.**
* **Diane will post vacancy and application on R1 email list and website.**
* **Board members will ask around for candidates.**

**Validate Email Votes: Grants**

* Board confirmed vote to approve $200.00 In-Person Event Grant to Southern BC Interior Intergroup.

**2022 Assembly/Convention Wrap Up**

* Post Assembly packet status
	+ Lisa reported that the Assembly minutes, and Amended Region One Bylaws and Policies & Procedures are ready to be sent out.
	+ The Assembly Attendees contact list needs to be completed.
	+ **Lisa will send out Post Assembly Packet out by Friday, February 17th.**
* Post-Convention Survey Update
	+ **Alice will set up post-convention survey.**
	+ **Alice and Diane will send it out.**

**2023 Convention**

* Convention Theme will be Together Again – To Put MY Hand In Yours
* Convention Logos are being sent Annie, Sandy and Teri to discuss at next Convention Planning Meeting.
* Contract has been solidified.
	+ Total anticipated sleeping revenue is $31,800.00.
	+ Food and Beverage minimum is $15,000.00.
* Planning team is recruiting volunteers for committees.
* One of the ideas for Member Outreach is to offer $500.00 grants to Intergroups to encourage people to register for convention.
	+ **Board members are asked to inform their liaison intergroups that this is available.**

**2023 Assembly**

* Postponed until next March Board Meeting.

**Region One Website Theme Change**

* A website theme is the navigation menu and header.
* The Drop-Down menu is invisible on a mobile phone with the current theme.
* Current theme is too outdated to update.
* Diane shared three example themes for the Board to vote on.
* **Diane will bring three different sample sites for the new theme the Board picked out to the March Board Meeting.**

**New BFDS Funding Motions**

* Motion to approve a $298.00 US Member Outreach Grant to Southern BC Interior Intergroup for zoom licenses passed unanimously.
* Motion to approve a $240.00 Member Outreach Grant to Oregon Intergroup to purchase literature for face-to-face meetings passed unanimously.
* **Diane will send out an announcement about the grant approvals.**

**Meeting adjourned with the Founder Promise**