

46th Annual Region One Assembly Minutes

October 23-24, 2021

Via Zoom, United States

Board Members present: Cindy C., Region One Chair; Alice W., Region One Vice Chair; Paula Z., Region One Second Vice Chair; Lesley K., Region One Secretary; Nadine D., Region One Member-at-Large; Margie G., Region One Trustee, Avi R., Region One Treasurer

Parliamentarian: Karen B.

Representatives present by Intergroup (IG):

- Big Sky IG: Laurie A.
- Bitterroot IG: James G.
- Catch the Wave IG: Loretta Y.
- Central Oregon IG: Robin R.
- Eagle Cap IG: Cathy Z.
- Emerald Empire IG: Sharon B.
- Greater Seattle IG: Tawna W., Mark A., Nicole C., Sheryl T., Bill Alsdurf
- Jefferson State IG: Margaret T.
- Lake Country IG: Kim C.
- North Cascade IG: Allen T., Marjorie T.
- Northern Lights IG: Bev S., Diane D.
- Oregon IG: Rosanne K., Jan E.
- Península IG: Kathleen C.
- Sea to Sky IG: Terri O.
- Snake River IG: Lou-Ann C., Gina G.
- South Sound IG: Carrie A.
- Southern Alberta IG: Judy A.
- Southern BC Interior IG: Lorri B.

Intergroups not Present:

- Alaska IG
Anchorage IG:
- Greater Columbia IG
- Pierce County IG
- Regina IG
- Southeast Alaska IG
- Vancouver Island IG

Visitors Present: Terri R. – Central Oregon IG; Erin F., Jules P., Annie F.- Greater Seattle IG; Leila L. – Snake River IG; Donna P., Laurie A. - Big Sky IG; Barbara S. – Eagle Cap IG; Morgan T. Southern Alberta IG; Bonnie J. – Southeast Alaska IG.

Tech Support: Mikki M., Dorothy C., Phyllis H.

Saturday October 23rd

The Chair opened the 2021 Region One Assembly at 1PM Pacific Time with the Serenity Prayer, a welcome message and three readings. There was also an overview of the Assembly agenda and the focus of Assembly and Convention, 2021: **Sharing Hope, Offering Resources, and Recovering Together.**

Appointments

Several appointments were made by the Chair:

Minutes Review & Approval Team: Marjorie T. and Sharon B.

WSBC 2022 Appeals Committee: Morgan T.

The R1 Vice Chair, Paula Z. will serve as timer for the Assembly.

The Chair also announced that we need two volunteers to serve on reference subcommittee at World Service Business Conference in 2022. To be eligible, you must be attending the 2022 World Service Business Conference as a delegate and be willing to serve on the World Service Business Conference Bylaws Committee. Those interested were asked to send an email to the Board Secretary by November 30th.

The open Board positions were announced: Chair, Second Vice Chair, Treasurer, and Member At Large. Qualifications were explained. All are two-year terms. The Chair announced that applications would be accepted for open Board positions through Saturday October 23rd at 8 pm.

The R1 secretary presented the Credentials Report:

Voting Board Members: 5

Region Representatives: 25

Total Voting Members: 30

Visitors: 10

Trustee: 1

Parliamentarian: 1

Tech Support: 3

Total Number in Attendance:45

The agenda was adopted as presented.

Standing Rules: Nadine D. proposed an amendment to the Standing Rules that will dispense with the Center Mic at Assembly. There was one con. There were no more pros. Then there was a question. **The Standing Rules as amended were adopted.**

Assembly Notebook: There was an overview of the Assembly Notebook given by Sara H. from the Binder Team.

Board of Trustees (BOT) Restructuring Presentation: Karen B. gave a PowerPoint presentation about the suggested restructuring of the BOT. Currently there are a total of 17 trustees. The Ad Hoc committee is suggesting to slowly decrease the number of trustees to 12. Time was provided for questions and comments.

Call for Nominations from the Floor: No nominations were offered. **Nominee Speeches:** Nominees for Treasurer and Member-at-Large each spoke for 3 minutes and answered questions for 5 minutes.

Explanation and Vote on Consent Agenda: The Consent Agenda was approved. (Bylaws Motions: BL-2, BL-3, BL-4, BL-5, BL-6 • Policy Motions: P-1, P-2) BL-1 was withdrawn.

Review of Procedure for Debate: Karen B. explained that the proposed budget is basically a motion. Any changes would be proposed amendments.

2020 Budget VS Actuals – Explanation and Vote to Ratify Expenses 10% or more over Budget. These were approved by Assembly.

Vote on 2022 Region One Budget Proposal: After questions and answers the 2022 Budget was approved.

Announcements: Daily Journals are now orderable through Amazon. Cindy thanked Margie and her husband Richard for their service receiving the orders, taking the journals to the Post Office, and shipping them for so many years. Margie shared the Region One Website page and showed us how to order the journals from Amazon. **Sponsorship Booklets:** Nadine announced that the Sponsorship Project Team sent out the new Sponsorship booklet to all who registered for Assembly. They will be for sale through Region One's website for \$12 plus \$3.25 shipping in the US.

Nominee Speeches Continued. The Nominee for Chair spoke for 3 minutes and answered questions for 5 minutes.

Workshop: Solutions – “We’d Like to Hear from other Intergroups...”

Alice W provided questions for discussion in Break-out Rooms regarding Outreach and Member Retention, Service Above the Group Level and Public Information/Professional Outreach. There was sharing after we all came back together. Alice will compile the ideas and send it to all

attendees in an email.

Assembly recessed at 5 PM with the Founders Promise “I Put My Hand in Yours”.

Sunday, October 24

The Assembly resumed at 1:00 PM with the Serenity Prayer. Nadine D. read the VOR for the day.

The R1 secretary presented the Credentials Report:

Voting Board Members: 6

Region Representatives: 25

Total Voting Members: 31

Trustee:1

Parliamentarian: 1

Visitors: 10

Tech: 3

Total Number in Attendance: 46

Elections

Voting for all open positions was conducted.

Election results

The following board members were elected:

Chair: Alice W. was elected for a two-year term

Second Vice-Chair: Lauri A. was elected for a two-year term

Treasurer: Carrie A. was elected for a two-year term

Member-at-Large: Erin F was elected to a two-year term

Business Motions:

The following motions were addressed during this session: P3, P4, and P5. The three motions were debated and voted upon, with time for questions on each. All three passed.

There were no bylaw amendments considered as one was withdrawn and the others were passed on the Consent Agenda. **Complete text of the motions and bylaw amendments, as adopted are included at the end of the minutes.**

Seventh Tradition Announcement: Avi R. explained how to make Seventh Tradition contributions through the Region One website and invited representatives to do so at this time.

Region One Convention Announcement – Recovery That Lasts, The Spiritual Principles as A Way of Life: Alice W. gave us information on the Convention taking place November 12-14, 2021.

WSO Call for Stories: Marjorie T. asked that those with stories especially regarding Diversity in the Rooms to go to OA.org please. Also, another pamphlet needs stories involving sponsorship.

Carrying the Message Workshop – Judy A. chair of the R1 PIPO Project Team shared about the work the team had done developing the workshop which was held on June 19th, 2021. A short video from the workshop was shown. The workshop will be held again on November 6th, 2021.

Remembrance of Deborah R.: Cindy shared that Deborah R. was the treasurer when Cindy was first on the Board. She was a kind, loving person who will be missed.

Assembly was closed at approximately 3:30PM Pacific time with the Founder’s Promise ‘I Put My Hand in Yours’.

Project Team Breakout Rooms with Board Liaison:

Following the end of Assembly, each project team met to introduce themselves, choose officers, and schedule their first planning meeting.

Submitted By:

Lesley K.,
Region One Secretary
November 2021

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-1 ~~(on Consent Agenda)~~ (WITHDRAWN)

Move to amend Bylaw Article III, Section 1 by striking and inserting the following:

CURRENT WORDING	PROPOSED WORDING
<p>Article III Membership Section 1 – Members Membership of Region One consists of:</p> <p>A. Those members of all groups registered with the World Service Office of Overeaters Anonymous, hereinafter referred to as WSO which fall within the geographical boundaries of Region One.</p> <p>B. Intergroups and unaffiliated groups that are registered with WSO and agree with the Bylaws of Overeaters Anonymous Inc., subpart B, Article V, Section 1 which defines an OA group as follows:</p> <p>Intergroups and unaffiliated groups must be duly registered with the World Service Office of Overeaters Anonymous, hereinafter referred to as WSO and agree with the Bylaws of Overeaters Anonymous Inc., subpart B, Article V;</p> <p>The definition of an OA group as of September 2016 is:</p> <p>a) The following points shall define an Overeaters Anonymous group:</p> <ol style="list-style-type: none"> 1. As a group, they meet to practice the Twelve Steps and Twelve Traditions of Overeaters Anonymous., guided by the Twelve Concepts of OA Service. 2. All who have the desire to stop eating compulsively are welcome in the group. 3. No member is required to practice any actions in order to remain a member or to have a voice (share at a meeting.) 4. As a group they have no affiliation other than 	<p>Article III Membership Section 1 – Members Membership of Region One consists of:</p> <p>A. Those members of all groups registered with the World Service Office of Overeaters Anonymous, hereinafter referred to as WSO which fall within the geographical boundaries of Region One.</p> <p>B. Intergroups and unaffiliated groups that are registered with WSO and agree with the Bylaws of Overeaters Anonymous Inc., subpart B, Article V, Section 1 which defines an OA group_ as follows:</p> <p>Intergroups and unaffiliated groups must be duly registered with the World Service Office of Overeaters Anonymous, hereinafter referred to as WSO and agree with the Bylaws of Overeaters Anonymous Inc., subpart B, Article V;</p> <p>The definition of an OA group as of September 2016 is:</p> <p>a) The following points shall define an Overeaters Anonymous group:</p> <ol style="list-style-type: none"> 1. As a group, they meet to practice the Twelve Steps and Twelve Traditions of Overeaters Anonymous., guided by the Twelve Concepts of OA Service. 2. All who have the desire to stop eating compulsively are welcome in the group. 3. No member is required to practice any actions in order to remain a member or to have a voice (share at a meeting.) 4. As a group they have no affiliation other than

<p>Overeaters Anonymous.</p> <p>5. It has affiliated as an Overeaters Anonymous group by registering with the World Service Office.</p> <p>b) Composition:</p> <p>1. A group may be formed by two or more persons meeting together, either</p> <p>i. In the same physical location (face-to- face);</p> <p>ii. Through some form of electronic device (virtually); or</p> <p>iii. Both.</p> <p>c) An “unaffiliated group” is one registered with WSO but not affiliated with any Intergroup.</p> <p><i>(Sections 2 and 3 not included here for brevity, and unaffected by this motion)</i></p> <p>Section 4 – Representatives:</p> <p>A. Each Intergroup is entitled to one (1) Representative for up to the first ten (10) groups it represents and one (1) for each additional ten (10) groups or any fraction thereof. An Intergroup may also select Alternate Representatives.</p> <p>B. An unaffiliated group may select 1 Representative and 1 Alternate.</p> <p>C. Representative(s) and Alternate(s) shall be selected and names forwarded to the Region One Board at least ninety (90) days before the annual Assembly.</p> <p>D. Member Intergroups and unaffiliated groups must register their Representative(s) and Alternate(s) with Region One.</p> <p>E. If an Intergroup does not select its Representative(s) and Alternate(s) or fails to forward their names to Region One as required in paragraph B, above, such Representative(s) and Alternate(s) may appear with evidence of their due selection. If that evidence is deemed credible by Region One Board, and such Representative(s) and Alternate(s) shall be seated.</p> <p>F. The primary responsibility of the Region Representatives at the annual Region One Assembly is to represent their Intergroups and to report back to their Intergroups on actions taken at Assembly.</p>	<p>Overeaters Anonymous.</p> <p>5. It has affiliated as an Overeaters Anonymous group by registering with the World Service Office.</p> <p>b) Composition:</p> <p>1. A group may be formed by two or more persons meeting together, either</p> <p>i. In the same physical location (face to face);</p> <p>ii. Through some form of electronic device (virtually); or</p> <p>iii. Both.</p> <p>c) An “unaffiliated group” is one registered with WSO but not affiliated with any Intergroup.</p> <p><i>(Sections 2 and 3 not included here for brevity, and unaffected by this motion)</i></p> <p>Section 4 – Representatives:</p> <p>A. Each Intergroup is entitled to one (1) Representative for up to the first ten (10) groups it represents and one (1) for each additional ten (10) groups or any fraction thereof. An Intergroup may also select Alternate Representatives.</p> <p>B. An unaffiliated group may select <u>one (1)</u> Representative and <u>one (1)</u> Alternate.</p> <p>C. Representative(s) and Alternate(s) shall be selected and names forwarded to the Region One Board at least ninety (90) days before the annual Assembly.</p> <p>D. Member Intergroups and unaffiliated groups must register their Representative(s) and Alternate(s) with Region One.</p> <p>E. If an Intergroup does not select its Representative(s) and Alternate(s) or fails to forward their names to Region One as required in paragraph B, above, such Representative(s) and Alternate(s) may appear with evidence of their due selection. If that evidence is deemed credible by Region One Board, and such Representative(s) and Alternate(s) shall be seated.</p> <p>F. The primary responsibility of the Region Representatives at the annual Region One Assembly is to represent their Intergroups and to report back to their Intergroups on actions taken at Assembly.</p>
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SUBMITTED BY: Katy H., Region One Bylaws Team

INTENT: Remove the definition of a group from Region One Bylaws.

IMPLEMENTATION: Update the Bylaws document. **COST:** None.

RATIONALE: Removes any confusion as to what defines an OA group, by referring to the definition in the OA Bylaws Subpart B, but not quoting it. This way Region One's definition of membership will be in sync with OA Bylaws without having to change Region One Bylaws every time OA Bylaws are changed.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-2 (Adopted)

Move to amend Bylaw Article IV, Section 1 by striking and inserting as follows:

CURRENT WORDING	PROPOSED WORDING
<p>Article IV - Meeting</p> <p>Section 1 - Annual Meeting The Region One Board shall sponsor an annual meeting of Region Representatives, which shall be known as the Annual Region One Assembly (sometimes herein referred to as the “Assembly”) on such date as the Board may designate. The Assembly shall elect Board Officers and serve the conscience of the fellowship of Region One of Overeaters Anonymous as a whole. The Representatives to the Assembly shall be as stated in Article III, Sections 3 and 4.</p> <p>Section 2 – Special Meetings: The Region One Board may call special meetings of the Region Representatives for particular business stated in the call of the meeting.</p> <p>Section 3 – Quorum: A majority of those voting members registered at the Annual Meeting or any meeting of the Region Representatives shall constitute a quorum for all proceedings of the Assembly.</p> <p>Section 4 – Vote: Only those members present at the Assembly or other meeting of Region Representatives may vote.</p>	<p>Article IV - Meeting</p> <p>Section 1 - Annual Meeting The Region One Board shall sponsor an annual meeting of Region Representatives, which shall be known as the Annual Region One Assembly (sometimes herein referred to as the “Assembly”) on such date as the Board may designate. <u>This meeting may be in person or virtual, as determined by the Board.</u> The Assembly shall elect Board Officers and serve the conscience of the fellowship of Region One of Overeaters Anonymous as a whole. The Representatives to the Assembly shall be as stated in Article III, Sections 3 and 4.</p> <p>Section 2 – Special Meetings: The Region One Board may call special meetings of the Region Representatives for particular business stated in the call of the meeting.</p> <p>Section 3 – Quorum: A majority of those <u>eligible</u> voting members registered at the Annual Meeting or any meeting of the Region Representatives shall constitute a quorum for all proceedings of the Assembly.</p> <p>Section 4 – Vote: Only those <u>eligible voting</u> members present at the Assembly or other meeting of Region Representatives may vote.</p>

SUBMITTED BY: Katy H. - Region One Bylaws Team

INTENT: To allow for the flexibility to meet in person or virtually and to ensure that only those members who are eligible may vote.

IMPLEMENTATION: Update the Bylaws document. **COST:** No costs are anticipated.

RATIONALE: This allows flexibility to respond to situations like the pandemic, if needed, or to allow for meeting virtually if that is in the best interest of our members. In addition, to clarify that only those members who are eligible may vote.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-3 (Adopted)

Move to amend Bylaws Article V by striking and inserting as follows:

CURRENT WORDING	PROPOSED WORDING
<p>Article V – Region One Board</p> <p>Section 1 – The Region One Board shall consist of the following:</p> <p>A. Members with voice and vote: Chair, Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Technology Coordinator, and Member at Large;</p> <p>B. Members with voice, but no vote: The Region One Trustee.</p> <p>Section 2 – Nominations:</p> <p>A. All Intergroups shall be notified seventy-five (75) days prior to Assembly of offices to be filled.</p> <p>B. Applicants may submit an application to the Region One Board or Nominations Committee at any time prior to the election.</p> <p>C. Each voting member of the Assembly shall have the right to make nominations from the floor. Those so nominated shall submit an application prior to the election at a time to be determined by the Assembly.</p> <p>D. Candidates for office shall be available in person for questioning by the members of the Assembly prior to the election at a time and method to be determined by the Assembly.</p> <p><i>(Sections 3-4 not included for brevity and are unaffected by this motion)</i></p> <p>Section 5 - Terms of Office</p> <p>A. Board members shall be elected to serve for a period of two years and until their successors are elected.</p> <p style="padding-left: 20px;">1. In even-numbered years, elections by ballot shall be held for Vice Chair, Secretary,</p>	<p>Article V – Region One Board</p> <p>Section 1 – The Region One Board shall consist of the following:</p> <p>A. Members with voice and vote: Chair, <u>First</u> Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Technology Coordinator, and Member at Large;</p> <p>B. Members with voice, but no vote: The Region One Trustee.</p> <p>Section 2 - Nominations:</p> <p>A. All Intergroups shall be notified seventy-five (75) days prior to Assembly of offices to be filled.</p> <p>B. Applicants may submit an application to the Region One Board or Nominations Committee at any time prior to the election.</p> <p>C. Each voting member of the Assembly shall have the right to make nominations from the floor. Those so nominated shall submit an application prior to the election at a time to be determined by the <u>Assembly Board</u>.</p> <p>D. Candidates for office shall be available in person for questioning by the members of the Assembly prior to the election at a time and method to be determined by the <u>Assembly Board</u>.</p> <p><i>(Sections 3-4 not included for brevity and are unaffected by this motion)</i></p> <p>Section 5 - Terms of Office</p> <p>A. Board members shall be elected to serve for a period of two years and until their successors are elected.</p> <p style="padding-left: 20px;">1. In even-numbered years, elections by ballot shall be held for <u>First</u> Vice-Chair,</p>

<p>and Communications Coordinator. In odd-number years, elections by ballot shall be held for Chair, Treasurer and Member at Large.</p> <p>2. Newly elected officers shall take office at the close of the Region One Assembly at which they are elected.</p> <p>B. Board members shall serve no more than two (2) full consecutive terms in any one Board position.</p> <p>C. After an interval of one year, members may again be eligible for election to their prior Board position.</p> <p>D. Upon election to the Board, members shall cease to be a Region Representative for their Intergroup.</p> <p>Section 6 – Vacancies</p> <p>A. A vacancy on the Board may be filled by a majority vote of the Board until the next Assembly, at which time the Assembly will elect that position’s unexpired term.</p> <p>B. If the position of Chair is vacated, then the Vice Chair will automatically fill the Chair’s unexpired term, and the position of Vice-Chair is declared vacant.</p> <p>C. No member may hold more than one Board position at the same time, and any present Board member elected to another Board position is assumed to have relinquished the former position. A vacancy is then declared for the relinquished</p>	<p>Secretary, and Communications <u>Technology</u> Coordinator. In odd-numbered years, elections by ballot shall be held for Chair, <u>Second Vice-Chair</u>, Treasurer and Member at Large.</p> <p>2. Newly elected officers shall take office at the close of the Region One Assembly at which they are elected.</p> <p>B. Board members shall serve no more than two (2) full consecutive terms in any one Board position.</p> <p>C. After an interval of one year, members may again be eligible for election to their prior Board position.</p> <p>D. Upon election to the Board, members shall cease to be a Region Representative for their Intergroup.</p> <p>Section 6 – Vacancies</p> <p>A. A vacancy on the Board, <u>other than Chair</u>, may be filled by a majority vote of the Board until the next Assembly, at which time the Assembly will elect that position’s unexpired term.</p> <p>B. If the position of Chair is vacated, then the <u>First Vice-Chair</u> will automatically fill the Chair’s unexpired term and the position of Vice-Chair is declared vacant. <u>If the First Vice-Chair does not accept the position of Chair, then the First Vice-Chair retains the position of First Vice-Chair and the Board will appoint a new Chair in accordance with Article V, Section 6(A).</u></p> <p>C. No member may hold more than one Board position at the same time, and a <u>Any</u> present Board member <u>who is either elected to another Board position or has automatically filled another Board position</u> is assumed to have relinquished the former position. A vacancy is then declared for the</p>
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position, to be filled in accordance with Article V, Section 6(a).	relinquished position, to be filled in accordance with Article V, Section 6 A (a).
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SUBMITTED BY: Katy H. - Region One Bylaws Team

INTENT: To change the position title of Vice-Chair to First Vice-Chair. To clarify that the Board is responsible for planning the nominations process. To place in the Bylaws a method for appointing a Chair by the Board a) when the current Chair resigns mid-term or leaves office for any other reason mid-term and, b) when the person who is the current First Vice-Chair declines to automatically become the Chair.

IMPLEMENTATION: Update the Bylaws document.

COST: No costs are anticipated.

RATIONALE: This proposal changes the title of “Vice Chair” to “First Vice-Chair,” which more clearly differentiates the two Vice-Chair positions. It also updates the position title of Communications Coordinator to Technology Coordinator; the Assembly changed this position title several years ago.

In addition, the proposal clarifies that the Board is responsible for planning the Assembly, including setting a schedule for the nomination process. This reflects current practice. And although nominees need to be available to answer questions from the Assembly, removing the “in person” verbiage would allow for a different process, should the need arise.

The proposed change also adds clarity about what to do when the Chair resigns and the person in the role of First Vice-Chair does not want to be the Chair. If this motion is approved, the Bylaws will make clear that the First Vice-Chair automatically becomes the Chair only if the First Vice-Chair is willing to become the Chair. This clarity is needed based on recent history in Region One.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-4 (Adopted)

Move to amend Bylaw Article VII by striking, inserting and renumbering, as follows:

CURRENT WORDING	PROPOSED WORDING
<p>Article VII – Officers’ Duties</p> <p>Section 1 – It shall be the responsibility of each Board member to attend all Board meetings.</p> <p>Section 2 – The Chair</p> <p>A. Shall preside at all meetings.</p> <p>B. Is an ex-officio member of all committees except the Nominating Committee.</p> <p>C. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 3 – The Vice-Chair</p> <p>A. Is responsible for coordination of Board-related events and Assembly/Convention, working with the hosting Intergroup.</p> <p>B. Shall preside at meetings in the absence of the Chair and shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 4 – The Secretary</p> <p>A. Shall take minutes of all Board meetings and meetings of the Assembly.</p> <p>B. Shall maintain a file of all minutes of past meetings.</p> <p>C. Shall update and maintain database of Intergroups.</p> <p>D. Shall coordinate registration at the annual</p>	<p>Article VII – Officers’ Duties</p> <p>Section 1 – It shall be the responsibility of each Board member to attend all Board meetings.</p> <p>Section 2 – The Chair</p> <p>A. Shall preside at all meetings.</p> <p>B. Is an ex-officio member of all committees except the Nominating Committee.</p> <p>C. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 3 – The <u>First</u> Vice-Chair</p> <p>A. Is responsible for coordination of Board-related events and Assembly/Convention, working with the <u>Second Vice-Chair and the</u> hosting Intergroup.</p> <p>B. Shall preside at meetings in the absence of the Chair.</p> <p>C. and sShall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p><u>Section 4 - The Second Vice-Chair</u></p> <p><u>A. Is responsible for coordination of Board-related events and Convention, working with the First Vice-Chair and the hosting Intergroup.</u></p> <p><u>B. Shall perform all other duties as prescribed in the Region One Job Description Policies.</u></p> <p>Section 4 <u>5</u> – The Secretary</p> <p>A. Shall take minutes of all Board meetings and meetings of the Assembly.</p> <p>B. Shall maintain a file of all minutes of past meetings.</p> <p>C. Shall update and maintain database <u>the roster</u> of Intergroups.</p> <p>D. Shall coordinate registration at <u>for</u> the annual</p>

<p>Assembly. E. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 5 – The Treasurer A. Shall maintain financial bank accounts, as necessary, as directed by the Region One Board. B. Shall present a financial report at the Board meetings and in the newsletter. C. Shall prepare financial documents of the fiscal year for the annual audit by the end of the first quarter of the following year. D. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 6 – The Technology Coordinator A. Shall assemble material for electronic distribution. B. Shall provide for the maintenance and updating of the Region One web presence and other public media of communication as necessary. C. Shall work with Region One committees as deemed necessary by the Region One Board. D. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 7 – The Member at Large A. Shall provide back up to all Board positions except for Chair. Shall step in to temporarily perform the duties of any Board member other than Chair as needed. B. Shall perform other duties as prescribed in the Region One Job Description Policies.</p>	<p>Assembly. E. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 56 – The Treasurer A. Shall maintain financial bank accounts, as necessary, as directed by the Region One Board. B. Shall present a financial report at the Board meetings and in the newsletter <u>for the annual Assembly.</u> C. Shall prepare financial documents of the fiscal year for the annual audit by the end of the first quarter of the following year. D. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 67 – The Technology Coordinator A. Shall assemble material for <u>assist with</u> electronic distribution <u>of materials, as necessary.</u> B. Shall provide for the maintenance and updating of the Region One web presence and other public media of communication, as necessary. C. Shall work with <u>assist the Board and</u> Region One committees <u>with technology access,</u> as deemed necessary by the Region One Board. D. Shall perform all other duties as prescribed in the Region One Job Description Policies.</p> <p>Section 78 – The Member at Large A. Shall provide back-up <u>backup assistance</u> to all Board positions except for Chair. Shall step in to temporarily perform the duties of any Board member other than Chair, as needed. B. Shall perform other duties as prescribed in the Region One Job Description Policies.</p>
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SUBMITTED BY: Paula Z., Region One Second Vice-Chair

INTENT: Add the Second Vice-Chair job description to the Bylaws. Update other job descriptions.

IMPLEMENTATION: Update the Bylaws document.

COST: None.

RATIONALE: The position of Second Vice-Chair was approved at the 2020 Region One Assembly. Bylaw amendments are necessary to differentiate between the positions of First Vice-Chair and Second Vice-Chair and to correctly reflect the duties and responsibilities of each position. Other changes are minor corrections to clarify and update to reflect current practice.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-5 (Adopted)

Move to amend Bylaw Article X by striking and inserting the following:

CURRENT WORDING	PROPOSED WORDING
<p>Article X – Committees Section 1 – Standing Committees: The following standing committees shall be established to carry out the purposes of Region One in the most effective and efficient manner: Budget and Finance, Bylaws, and Membership Outreach.</p> <p>Section 2 The Board shall designate such special committees as are deemed necessary for the welfare and operation of Region One. The Board shall set the job descriptions for the committees, and supervise their operations.</p> <p>Section 3 The Region One Chair shall appoint all committee chairs.</p> <p>Section 4 Committees may conduct business by postal mail, email or other electronic means of communication.</p>	<p>Article X – Committees Section 1 – Standing Committees: The following standing committees shall be established to carry out the purposes of Region One in the most effective and efficient manner: Budget and Finance, Bylaws, and Membership Outreach.</p> <p>Section 2 The Board shall designate such special committees as are deemed necessary for the welfare and operation of Region One. The Board shall set the job descriptions for the committees, and supervise their operations.</p> <p>Section 3 The Region One Chair shall appoint all committee chairs <u>members, and each committee shall select a committee chair from its members.</u></p> <p>Section 4 Committees may conduct business by postal mail, email or other electronic means of communication.</p>

SUBMITTED BY: Rosanne K., Region One Bylaws Team

INTENT: Clarify who appoints committee members and committee chairs.

IMPLEMENTATION: Update the Bylaws document.

COST: None.

RATIONALE: Current practice is that the Region One Chair appoints members to serve on committees, but those committees select their own committee chair.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION BL-6 (Adopted)

Move to amend Bylaw Article XIV by striking and inserting as follows:

CURRENT WORDING	PROPOSED WORDING
<p>Article XIV – Bylaw Amendments Section 1</p> <p>Amendments to the Bylaws, with the exception of The Twelve Steps of Overeaters Anonymous, The Twelve Traditions of Overeaters Anonymous, and The Twelve Concepts of OA Service, may be submitted to the Annual Assembly.</p> <p>A. Amendments may be submitted by Region One Intergroups, the Region One Board and/or the Region One Bylaws Committee.</p> <p>B. Proposed changes shall be submitted to the Board or Bylaws Committee sixty (60) days before the annual Assembly.</p> <p>C. Copies of proposed amendments shall be sent to Region Representatives at least thirty (30) days prior to the annual Assembly.</p> <p>D. Amendments require two-thirds (2/3) vote of members present and voting for adoption.</p> <p>E. Members of the Assembly may submit proposed amendments to these bylaws from the floor of the Assembly without meeting the other conditions outlined in SECTION 1, Parts A -D, in this article, and such proposed amendments require a nine-tenths (9/10) vote of members present and voting for adoption.</p> <p>Section 2</p> <p>Editorial changes shall be made by the Bylaws Committee which do not alter the meaning of any bylaws but clarify the wording to bring the bylaws and Articles of Incorporation into conformity. A written report of such editorial changes shall be given to Assembly Representatives.</p>	<p>Article XIV – Bylaw Amendments Section 1</p> <p>Amendments to the Bylaws, with the exception of The Twelve Steps of Overeaters Anonymous, The Twelve Traditions of Overeaters Anonymous, and The Twelve Concepts of OA Service, may be submitted to the Annual Assembly.</p> <p>A. Amendments may be submitted by Region One Intergroups, the Region One Board and/or the Region One Bylaws Committees.</p> <p>B. Proposed changes shall be submitted to <u>and must be received by</u> the Board or Bylaws Committee sixty (60) days before the annual Assembly. <u>Receipt of all motions shall be acknowledged.</u></p> <p>C. Copies of proposed amendments shall be sent to Region Representatives at least thirty (30) days prior to the annual Assembly.</p> <p>D. Amendments require two-thirds (2/3) vote of members present and voting for adoption.</p> <p>E. Members of the Assembly may submit proposed amendments to these bylaws from the floor of the Assembly without meeting the other conditions outlined in SECTION 1, Parts A -D, in this article, and such proposed amendments require a nine-tenths (9/10) vote of members present and voting for adoption.</p> <p>Section 2</p> <p>Editorial changes shall be made by the Bylaws Committee which do not alter the meaning of any bylaws but clarify the wording to bring the bylaws and Articles of Incorporation into conformity. A written report of such editorial changes shall be given to Assembly Representatives.</p>

SUBMITTED BY: Leila L. – Region One Bylaws Team

INTENT: Update the Bylaws to allow all Region One committees to submit motions to Assembly, and provide a deadline for receipt of motions, and require that receipt of motions be acknowledged.

IMPLEMENTATION: Update the Bylaws document.

COST: None.

RATIONALE: This amendment clarifies that motions to the Assembly may be made by committees other than the Bylaws Committee, without needing to wait to make a motion from the floor as provided in item E. The motion also provides a deadline for receipt of motions and that receipt of motions will be acknowledged. This will help ensure that all motions are accounted for.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION P-1 (Adopted)

Move to amend Policy 4 by striking, inserting and renumbering as follows:

CURRENT WORDING	PROPOSED WORDING
<p>4. REGION ONE BOARD JOB DESCRIPTIONS</p> <p>4.1. GENERAL RESPONSIBILITIES OF EACH BOARD MEMBER:</p> <p>4.1.1. Submits a written report of activity prior to each Board Meeting and Assembly.</p> <p>4.1.2. Acts as liaison to committees as assigned.</p> <p>4.1.3. Keeps records to pass on at the end of term.</p> <p>4.2. CHAIR RESPONSIBILITIES:</p> <p>4.2.1. Presides at all regular and special meetings of the Region One Board, Executive Board and Assemblies.</p> <p>4.2.2. May appoint a Parliamentarian for the Region One Assembly annually to advise the Chair on procedural issues. Factors which shall be used in selection are:</p> <p style="padding-left: 20px;">4.2.2.1. Familiarity with the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous.</p> <p style="padding-left: 20px;">4.2.2.2. Familiarity with the Bylaws and Policies and Procedures of the Region One Assembly.</p> <p style="padding-left: 20px;">4.2.2.3. Ability to apply Robert’s Rules of Order Newly Revised.</p> <p style="padding-left: 20px;">4.2.2.4. If the chosen Parliamentarian is a member of Overeaters Anonymous, their expenses will be reimbursed in the same manner as those of the Region One Board.</p> <p style="padding-left: 20px;">4.2.2.5. The Parliamentarian may be an ex-officio member of the Bylaw Committee at the discretion of the Region One Chair.</p> <p style="padding-left: 20px;">4.2.2.6. Parliamentarian’s duties are as follows:</p> <p style="padding-left: 40px;">4.2.2.6.1. Advises Chair to maintain the</p>	<p>4. REGION ONE BOARD JOB DESCRIPTIONS</p> <p>4.1. GENERAL RESPONSIBILITIES OF EACH BOARD MEMBER:</p> <p>4.1.1. Submits a written report of activity prior to each Board Meeting and Assembly.</p> <p>4.1.2. Acts as liaison to committees <u>and intergroups,</u> as assigned.</p> <p>4.1.3. Keeps records to pass on at the end of term.</p> <p>4.1.4. <u>May contribute articles to the Region One website blog.</u></p> <p>4.2. CHAIR RESPONSIBILITIES:</p> <p>4.2.1. Presides at all regular and special meetings of the Region One Board, Executive Board and Assemblies.</p> <p>4.2.2. May appoint a Parliamentarian for the Region One Assembly annually to advise the Chair on procedural issues. Factors which shall be used in selection are:</p> <p style="padding-left: 20px;">4.2.2.1. Familiarity with the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous.</p> <p style="padding-left: 20px;">4.2.2.2. Familiarity with the Bylaws and Policies and Procedures of the Region One Assembly.</p> <p style="padding-left: 20px;">4.2.2.3. Ability to apply Robert’s Rules of Order Newly Revised.</p> <p style="padding-left: 20px;">4.2.2.4. If the chosen Parliamentarian is a member of Overeaters Anonymous, their expenses will be reimbursed in the same manner as those of the Region One Board.</p> <p style="padding-left: 20px;">4.2.2.5. The Parliamentarian may be an ex-officio member of the Bylaw Committee at the discretion of the Region One Chair.</p> <p style="padding-left: 20px;">4.2.2.6. Parliamentarian’s duties are as follows:</p> <p style="padding-left: 40px;">4.2.2.6.1. Advises Chair to maintain the order</p>

<p>order of Business according to Roberts Rules of Order Newly Revised, Bylaws and established policies.</p> <p>4.2.2.6.2. During Assembly, gives Chair motions in order of precedence.</p> <p>4.2.2.6.3. During Assembly, answers questions or parliamentary inquiries when requested to do so by the Chair.</p> <p>4.2.3. Serves as ex-officio member on all committees except Nominations.</p> <p>4.2.4. May maintain a blog on the Region One website.</p> <p>4.2.5. Represents Region One as a whole at the World Service Business Conference.</p> <p>4.2.6. Participates in the Region Chairs' meetings, and the Region Chairs' Committee meetings at WSBC.</p> <p>4.2.7. Appoints Committee Chairs and assigns duties as necessary.</p> <p>4.2.8. Assumes responsibility for planning of Assembly.</p> <p>4.2.9. After elections at Assembly, assigns all Board members to Region One committees and intergroups, to serve as liaisons for the coming year, and communicates with them as needed.</p> <p>4.2.10. Coordinates production of Assembly Notebooks.</p> <p>4.2.11. Prepares Assembly Evaluation forms and reports on results at next Board meeting.</p> <p>4.3. VICE-CHAIR RESPONSIBILITIES:</p> <p>4.3.1. Acts in the capacity of the Chair in his/her incapacity or absence.</p> <p>4.3.2. Maintains open communication with the Chair to be prepared to act in the event of his/her incapacity or absence.</p> <p>4.3.3. Carries out specific assignments as directed by the Chair.</p> <p>4.3.4. Acts as Assembly location coordinator.</p> <p>4.3.5. Negotiates the hotel contract for Assembly and Convention. The contract is to include hotel</p>	<p>of Business according to Robert's Rules of Order Newly Revised, Bylaws and established policies.</p> <p>4.2.2.6.2. During Assembly, gives Chair motions in order of precedence.</p> <p>4.2.2.6.3. During Assembly, answers questions or parliamentary inquiries when requested to do so by the Chair.</p> <p>4.2.3. Serves as ex-officio member on all committees except Nominations.</p> <p>4.2.4. May maintain a blog on the Region One website.</p> <p>4.2.5.4. Represents Region One as a whole at the World Service Business Conference.</p> <p>4.2.6.5. Participates in the Region Chairs' meetings, and the Region Chairs' Committee meetings at WSBC.</p> <p>4.2.7.6. Appoints Committee Chairs <u>members</u> and assigns duties as necessary.</p> <p>4.2.8.7. Assumes responsibility for planning of <u>the</u> Assembly.</p> <p>4.2.9.8. After elections at Assembly, assigns all Board members to Region One committees and intergroups, to serve as liaisons for the coming year, and communicates with them as needed.</p> <p>4.2.10.9. Coordinates production of Assembly Notebooks.</p> <p>4.2.11.10. Prepares Assembly Evaluation forms and reports on results at <u>the</u> next Board meeting.</p> <p><u>4.2.11. May call regular meetings of Region One intergroup chairs.</u></p> <p>4.3. FIRST VICE-CHAIR RESPONSIBILITIES:</p> <p>4.3.1. Acts in the capacity of the Chair in his/her incapacity or absence.</p> <p>4.3.2. Maintains open communication with the Chair to be prepared to act in the event of his/her incapacity or absence.</p> <p>4.3.3. Carries out specific assignments as directed by the Chair.</p> <p>4.3.4. Acts as Assembly location coordinator.</p> <p>4.3.5.4. Negotiates the hotel contract for Assembly and Convention. The contract is to include hotel room rates and amenities, meeting rooms, audio-</p>
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<p>room rates and amenities, meeting rooms, audio-visual and other equipment, catering, and any other needs specific to Assembly and Convention.</p> <p>4.3.6. Recommends the final contract to the Board for approval. Co-signs the approved contract with the Chair, and provides the Treasurer with written notice of when hotel deposits are due and ensures that a direct bill application is completed, if necessary.</p> <p>4.3.7. Monitors the number of hotel room nights booked, reminds Intergroups of deadline for registration to help ensure room night quota is achieved if it is part of the contract.</p> <p>4.3.8. Closely monitors the terms of the hotel contract to ensure all Region obligations are met.</p> <p>4.3.9. Maintains regular contact with the hotel to ensure that everything remains on track and to keep abreast of any changes in administration that may affect the outcome of Assembly and Convention.</p> <p>4.3.10. Provides an up-to-date manual to Convention Chairs containing job descriptions, deadlines for specific activities, sample forms and other pertinent information.</p> <p>4.3.11. Works with the Convention Chair to develop the Convention Program.</p> <p>4.3.12. Maintains the Convention checking account and issues reimbursements in a manner consistent with Region One policies.</p> <p>4.3.13. Works closely with the Convention Committee to ensure no additional expenses are incurred without prior Board approval and that financial accountability is maintained.</p> <p>4.3.14. Works with Intergroups to generate bids for Region Convention.</p> <p>4.3.15. Serves as resource and liaison for Convention Chairs and for Intergroups hosting Board meetings, providing guidance, clarifying expectations, keeping the Board informed of all major decisions and asking for approval/assistance as necessary.</p> <p>4.3.16. Serves as a resource for Intergroups in planning their own events, providing formats and advice as needed.</p>	<p>visual and other equipment, catering, and any other needs specific to Assembly and Convention.</p> <p>4.3.65. Recommends the final contract to the Board for approval. Co-signs the approved contract with the Chair, and provides the Treasurer with written notice of when hotel deposits are due and ensures that a direct bill application is completed, if necessary.</p> <p>4.3.7. Monitors the number of hotel room nights booked, reminds Intergroups of deadline for registration to help ensure room night quota is achieved if it is part of the contract.</p> <p>4.3.8. Closely monitors the terms of the hotel contract to ensure all Region obligations are met.</p> <p>4.3.96. Maintains regular contact with the hotel to ensure that everything remains on track and to keep abreast of any changes in administration that may affect the outcome of Assembly and Convention.</p> <p>4.3.107. Provides an up-to-date manual to Convention Chairs containing job descriptions, deadlines for specific activities, sample forms and other pertinent information.</p> <p>4.3.118. Works with the Convention Chair <u>and the Second Vice-Chair</u> to develop the Convention Program.</p> <p>4.3.12. Maintains the Convention checking account and issues reimbursements in a manner consistent with Region One policies.</p> <p>4.3.13. Works closely with the Convention Committee to ensure no additional expenses are incurred without prior Board approval and that financial accountability is maintained.</p> <p>4.3.149. Works with Intergroups to generate bids for Region Convention.</p> <p>4.3.1510. Serves as resource and liaison for Convention Chairs and for Intergroups hosting Board meetings, providing guidance, clarifying expectations, keeping the Board informed of all major decisions and asking for approval/assistance as necessary.</p> <p>4.3.16. Serves as a resource for Intergroups in planning their own events, providing formats and advice as needed.</p>
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(Responsibilities for Secretary, Treasurer, Technology Coordinator and Member at Large are not included here for brevity, and are unchanged by this motion except for renumbering)

4.4. SECOND VICE-CHAIR RESPONSIBILITIES:

4.4.1. Acts in the capacity of the First Vice-Chair in his/her incapacity or absence.

4.4.2. Maintains open communication with the First Vice-Chair to be prepared to act in the event of his/her incapacity or absence.

4.4.3. Monitors the number of hotel room nights booked, reminds Intergroups of the deadline for registration to help ensure room night quota is achieved if it is part of the contract.

4.4.4. Closely monitors the terms of the hotel contract to ensure all Region financial obligations are met.

4.4.5. Works with the First Vice-Chair and the Convention Chair to develop the Convention Program.

4.4.6. Maintains the Convention checking account and issues reimbursements in a manner consistent with Region One policies.

4.4.7. Works closely with the Convention Committee to ensure no additional expenses are incurred without prior Board approval and that financial accountability is maintained.

4.4.8. Works closely with the Region One Treasurer to ensure that all Convention registration fees are accurately and appropriately recorded and that funds are transferred to the Region One General Fund at the conclusion of the Convention.

4.4.9. Serves as resource and liaison for Board Outreach visits to Intergroups, provides guidance, clarifies expectations, schedules Board visits and keeps the Board informed of all major decisions and asks for approval/assistance as necessary.

4.4.10. Assists the Chair in coordinating regular meetings of the Chair and intergroups chairs.

4.4.11. Serves as a resource for Intergroups in planning their own events, providing formats and advice as needed.

4.4.12. Carries out specific assignments as directed by the Chair.

(Responsibilities for Secretary, Treasurer,

<p>4.8. REGION ONE TRUSTEE RESPONSIBILITIES:</p> <p>4.8.1. Fulfills duties as described in World Service Business Conference (WSBC) Bylaws.</p> <p>4.8.2. Keeps Region informed of current business concerning Region One and OA as a whole.</p> <p>4.8.3. Attends Region One Board meetings, being a link between Region One and WSO.</p> <p>4.8.4. Is available to speak throughout Region One as schedule permits and within allowable finances.</p> <p>4.8.5. Serves on Nominations Committee during Assembly elections (if not running).</p> <p>4.8.6. May maintain a blog on the Region One website.</p> <p>4.8.7. Assists Intergroups with service and traditions related events.</p> <p>4.8.8. Maintains communication with unaffiliated groups.</p>	<p><i>Technology Coordinator and Member at Large are not included here for brevity, and are unchanged by this motion except for renumbering due to the inserted Second Vice-Chair responsibilities, above)</i></p> <p>4.8.9. REGION ONE TRUSTEE RESPONSIBILITIES:</p> <p>4.8.9.1. Fulfills duties as described in World Service Business Conference (WSBC) Bylaws.</p> <p>4.8.9.2. Keeps Region informed of current business concerning Region One and OA as a whole.</p> <p>4.8.9.3. Attends Region One Board meetings, being a link between Region One and WSO.</p> <p>4.8.9.4. Is available to speak throughout Region One as schedule permits and within allowable finances.</p> <p>4.8.9.5. Serves on <u>the</u> Nominations Committee during Assembly elections (if not running).</p> <p>4.8.6. May maintain a blog on the Region One website.</p> <p>4.8.9.7.6. Assists Intergroups with service and traditions-related events.</p> <p>4.8.9.8.7. Maintains communication with unaffiliated groups.</p>
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SUBMITTED BY: Paula Z. – Region One Second Vice-Chair

INTENT: To add Second Vice-Chair responsibilities to the Policies, and to modify the First Vice-Chair’s responsibilities as a result.

IMPLEMENTATION: Amend the policy document.

COST: None.

RATIONALE: The position of Second Vice-Chair was approved at the 2020 Region One Assembly. After the Assembly, the Region One Board solicited applications for the position of Second Vice-Chair and, after meeting with all candidates, appointed a person to a one-year term. Currently, there is no position description for this Board position. Also, modifications have been made to the First Vice-Chair’s responsibilities to reflect the addition of the Second Vice-Chair. Finally, minor updates are made to other job descriptions, to reflect current practice.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION P-2 (Adopted)

Move to amend Policy 5.1 by inserting the following:

CURRENT WORDING	PROPOSED WORDING
<p>5. BUDGET AND FINANCE</p> <p>5.1. FINANCE</p> <p>5.1.1. Region One shall operate its finances in an orderly and cost-effective manner.</p> <p>5.1.2. Region One funds will be accounted for in accordance with recognized financial accounting practices and in compliance with all laws.</p> <p>5.1.3. The Treasurer, the Chair and the Vice-Chair shall be authorized signers on Region One accounts. One additional Board member may be an authorized signer if deemed necessary and approved by a majority vote of the Board.</p> <p style="padding-left: 20px;">5.1.3.1. Passwords for all accounts holding Region One funds shall be secured and shared with those authorized signers as specified in 5.1.3.</p> <p style="padding-left: 20px;">5.1.3.2. Board Members shall immediately surrender all assigned bank cards at the end of their term or upon their resignation.</p> <p>5.1.4. All funds shall be held in registered and insured financial institutions.</p> <p>5.1.5. All expenditures must be supported by related receipts.</p> <p>5.1.6. All accounts which involve Region funds shall be audited on an annual basis. The Chair shall appoint an Audit Committee of at least three people whose duties shall be to audit all such accounts. The committee shall create a written audit report for the year. The written report and the convention and general fund audit shall be included in the Assembly Notebook materials.</p> <p style="padding-left: 20px;">5.1.6.1. The Convention audit shall be completed within 90 (ninety) days of the close of Convention.</p> <p style="padding-left: 20px;">5.1.6.2. The general fund audit shall be completed by April 30.</p>	<p>5. BUDGET AND FINANCE</p> <p>5.1. FINANCE</p> <p>5.1.1. Region One shall operate its finances in an orderly and cost-effective manner.</p> <p>5.1.2. Region One funds will be accounted for in accordance with recognized financial accounting practices and in compliance with all laws.</p> <p>5.1.3. The Treasurer, the Chair and the <u>Second</u> Vice-Chair shall be authorized signers on Region One accounts. One additional Board member may be an authorized signer if deemed necessary and approved by a majority vote of the Board.</p> <p style="padding-left: 20px;">5.1.3.1. Passwords for all accounts holding Region One funds shall be secured and shared with those authorized signers as specified in 5.1.3.</p> <p style="padding-left: 20px;">5.1.3.2. Board Members shall immediately surrender all assigned bank cards at the end of their term or upon their resignation.</p> <p>5.1.4. All funds shall be held in registered and insured financial institutions.</p> <p>5.1.5. All expenditures must be supported by related receipts.</p> <p>5.1.6. All accounts which involve Region funds shall be audited on an annual basis. The Chair shall appoint an Audit Committee of at least three people whose duties shall be to audit all such accounts. The committee shall create a written audit report for the year. The written report and the convention and general fund audit shall be included in the Assembly Notebook materials.</p> <p style="padding-left: 20px;">5.1.6.1. The Convention audit shall be completed within 90 (ninety) days of the close of Convention.</p> <p style="padding-left: 20px;">5.1.6.2. The general fund audit shall be</p>

	completed by April 30.
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SUBMITTED BY: Katy H., Bylaws Committee Chair

INTENT: Update the Region One Policies to authorize the recently added position of Second Vice-Chair to be a signer on Region One financial accounts.

IMPLEMENTATION: Amend the Policies document.

COST: None.

RATIONALE: A primary responsibility of the Second Vice-Chair is to maintain the Convention checking account and work with the Convention Committee and Region One Treasurer to ensure that all Convention financial obligations are met. For that reason, the Second Vice-Chair was added to the Finance policies as a signer on Region One’s accounts.

The First Vice-Chair is removed as a signer because those job duties no longer involve financial responsibility for the Convention. If the First Vice-Chair becomes the Chair, he/she would automatically become a signer on Region One accounts. Also, if the need arises, the Board could appoint the First Vice-Chair as the additional signer under Policy 5.1.3.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION P-3 (Adopted)

Move that Policy 5.2.5 be amended by striking, inserting and renumbering as follows:

CURRENT WORDING	PROPOSED WORDING
<p>5. BUDGET AND FINANCE 5.2 BUDGET</p> <p>5.2.5. Region One shall annually use excess funds as follows:</p> <p style="padding-left: 40px;">5.2.5.1. Up to 30% to be used for Board Special Projects</p> <p style="padding-left: 40px;">5.2.5.2. Up to 30% to be used for Member Outreach to our members, groups and Intergroups</p> <p style="padding-left: 40px;">5.2.5.3. Up to 15% to be used for Representative Support</p> <p style="padding-left: 40px;">5.2.5.4. Up to 15% to be used for WSBC Delegate Support</p> <p style="padding-left: 40px;">5.2.5.5. The remainder to be sent to the World Service Office of Overeaters Anonymous</p> <p>Excess funds are calculated as follows: fund balance less prudent reserve, less targeted expenses for the coming year.</p>	<p>5. BUDGET AND FINANCE 5.2 BUDGET</p> <p>5.2.5. Region One shall annually use excess funds as follows:</p> <p style="padding-left: 40px;">5.2.5.1. Up to 30% to be used for Board Special Projects</p> <p style="padding-left: 40px;">5.2.5.2. Up to 30% to be used for Member Outreach to our members, groups and Intergroups</p> <p style="padding-left: 40px;">5.2.5.3. Up to 15% to be used for Representative Support</p> <p style="padding-left: 40px;">5.2.5.4. Up to 15% to be used for WSBC Delegate Support</p> <p style="padding-left: 40px;"><u>5.2.5.5. Up to 10% for PIPO</u></p> <p style="padding-left: 40px;"><u>5.2.5.6. Up to 10% to increase funding for project teams per their request</u></p> <p style="padding-left: 40px;">5.2.5.5. The remainder, <u>at least 10%</u>, to be sent to the World Service Office of Overeaters Anonymous</p> <p>Excess funds are calculated as follows: <u>bank balances per book at year-end</u> fund balance less Prudent Rreserve, less <u>already-budgeted</u> targeted expenses for the coming year. <u>Targeted expenses for this purpose include: Board Special Projects, Member Outreach, Representative Support, and WSBC Delegate Support.</u></p>

SUBMITTED BY: Marjorie T., BFDS Team

INTENT: To clarify the calculation of excess funds and to provide for greater flexibility for use of excess funds.

IMPLEMENTATION: To modify the policy.

COST: None.

RATIONALE: This year the Treasurer and the BFDS Team wanted greater clarity in how “excess funds” is calculated. In addition, we saw a need for greater flexibility for allocating funds when they are available. PIPO is an important funding objective for Region, and we were unable within the current policy to allocate additional funds to the PIPO team or to Intergroups who wanted to undertake PIPO projects.

HISTORY: Prior to 2018, all funds in excess of the Prudent Reserve were sent to World Service. World Service has asked regions to take a greater role in supporting its intergroups, groups, and members. To that end, in 2018, the excess funds policy was amended to provide for allocating funds for up to 90% of excess funds to be used for targeted Region One projects. We now find that areas other than the original four would benefit from additional funding, if available. The new policy wording would maintain the minimum 10% for World Service.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION P-4 (Adopted)

Move that Policy 5.3 be amended by striking, inserting and numbering as follows:

CURRENT WORDING	PROPOSED WORDING
<p>5. BUDGET AND FINANCE 5.3 PRUDENT RESERVE</p> <p>A Prudent Reserve of six months’ operating expenses shall be maintained in a separate account. Prudent Reserve shall be calculated annually by taking an average of the prior three years’ annual operating expenditures and dividing by two. Dedicated funds such as scholarships shall not be included in this calculation.</p> <p>If the prudent reserve falls below the required level, a minimum of \$500 per quarter shall be transferred to this account from the general account until the prudent reserve level is restored. If the Treasurer’s report at any Board meeting indicates a reasonable expectation that transfers out of the prudent reserve account shall be required in the next quarter, the Budget & Finance Committee shall meet, and present a plan for reducing operating expenses for Board approval.</p>	<p>5. BUDGET AND FINANCE 5.3 PRUDENT RESERVE</p> <p><u>5.3.1.</u> A Prudent Reserve of six months’ operating expenses shall be maintained in a separate account. Prudent Reserve shall be calculated annually by taking an average of the prior three years’ <u>net</u> annual operating expenditures and dividing by two. Dedicated Targeted <u>scholarships (Board Special Projects, Member Outreach, WSBC Delegate Support, and Representative Support)</u> shall not be included in this calculation <u>of net operating expenditures.</u></p> <p><u>5.3.2.</u> <u>If, due to extraordinary circumstances, net expenditures of any particular year are less than 70% of either of the other two years in the calculation, the Treasurer will use an average of the previous five years instead of three years.</u></p> <p><u>5.3.3.</u> If the <u>P</u>prudent <u>R</u>reserve falls below the required level, a minimum of \$500 per quarter shall be transferred to this account from the general account until the <u>P</u>prudent <u>R</u>reserve level is restored. If the Treasurer’s report at any Board meeting indicates a reasonable expectation that transfers out of the <u>P</u>prudent <u>R</u>reserve account shall be required in the next quarter, the Budget & Finance Committee shall meet, and present a plan for reducing operating expenses for Board approval.</p>

SUBMITTED BY: Marjorie T., BFDS Team

INTENT: To clarify the calculation of net operating expenses in the Prudent Reserve calculation and to provide a mechanism to adjust for years with extraordinarily low expenses.

IMPLEMENTATION: To modify the policy.

COST: None.

RATIONALE: Current Prudent Reserve calculation description references the terms “dedicated funds” and “scholarships”, neither of which are utilized in our current financial reporting. This amendment clarifies how the Prudent Reserve is to be calculated. In addition, due to the COVID-19 pandemic, our 2020 expenses were quite low, and likely 2021 will be as well. If we use those numbers in a three-year average when calculating our 2022 Prudent Reserve, it would likely be too small to adequately cover 2022. Using a five-year average in such circumstances will even out the calculation to be more realistic.

OCTOBER 2021 MOTION TO REGION ONE ASSEMBLY

MOTION P-5 (Adopted)

Move to amend Policy 8 – REGION ONE CONVENTION, 8.4 - PROGRAM by striking, inserting, and renumbering, as follows:

CURRENT WORDING	PROPOSED WORDING
<p>8. REGION ONE CONVENTION</p> <p><i>(8.1 – 8.3 unaffected by this motion and not included here for brevity)</i></p> <p>8.4. PROGRAM</p> <p>8.4.1. Keynote Speaker Selection</p> <p style="padding-left: 20px;">8.4.1.1. The Region One Board shall submit an unranked list of at least six (6) possible keynote speakers to the Convention Committee by July 30th of the year prior to Convention for the Committee to research. The Convention Committee may add additional speakers to the list for consideration.</p> <p style="padding-left: 20px;">8.4.1.2. The Convention Committee shall submit an unranked list of possible keynote speakers of no more than five (5) names to the Board by the January Board meeting. The list shall include at least two (2) choices from the list of names provided by the Board. The Board shall give the Convention Committee an unranked list of three (3) choices from the list of five (5) and leave the final decision from this list up to the Convention Committee.</p> <p style="padding-left: 20px;">8.4.1.3. The Convention Committee, from this list of three, shall ask a second speaker to keep the Convention date open in case of cancellation by the first speaker.</p> <p style="padding-left: 20px;">8.4.1.4. Any keynote speaker used at a Region One Convention shall not be considered again for five (5) years.</p> <p style="padding-left: 20px;">8.4.1.5. Cost effectiveness shall be taken into consideration in selecting speakers.</p>	<p>8. REGION ONE CONVENTION</p> <p><i>(8.1 – 8.3 unaffected by this motion and not included here for brevity)</i></p> <p>8.4. PROGRAM</p> <p>8.4.1. Keynote Speaker Selection</p> <p style="padding-left: 20px;">8.4.1.1. The Region One Board shall submit an unranked list of at least six (6) possible keynote speakers to the Convention Committee by July 30th of the year prior to Convention for the Committee to research. The Convention Committee may add additional speakers to the list for consideration.</p> <p style="padding-left: 20px;">8.4.1.2. The Convention Committee shall submit an unranked list of possible keynote speakers of no more than five (5) names to the Board by the January Board meeting. The list shall include at least two (2) choices from the list of names provided by the Board. The Board shall give the Convention Committee an unranked list of three (3) choices from the list of five (5) and leave the final decision from this list up to the Convention Committee.</p> <p style="padding-left: 20px;">8.4.1.3. The Convention Committee, from this list of three, shall ask a second speaker to keep the Convention date open in case of cancellation by the first speaker.</p> <p style="padding-left: 20px;"><u>8.4.1.4. All Region One Convention keynote speakers shall have at least five (5) years of current, continuous abstinence.</u></p> <p style="padding-left: 20px;"><u>8.4.1.45. No Region One Convention keynote speaker shall be considered again for five (5) years. Any keynote speaker used at a Region One Convention shall not be considered again</u></p>

<p>8.4.2. Topic/Speakers</p> <p>8.4.2.1. Region One Convention will have only Overeaters Anonymous speakers. Only OA-Approved literature or media may be displayed. No other twelve-step meeting shall be listed on the program.</p> <p>8.4.2.2. The Region One Convention shall provide meeting space for OA impromptu meetings. Final approval for meetings must be from the Convention Chair, the Chair of Region One, or the Region One Trustee. Topics will be approved only if they are in keeping with the OA traditions. In keeping with Tradition Three, special focus meetings are open to all OA members.</p> <p><i>(8.5 – 8.6 unaffected by this motion and not included here for brevity)</i></p>	<p>for five (5) years.</p> <p>8.4.1.56 Cost effectiveness shall be taken into consideration in selecting speakers.</p> <p>8.4.2. Topic/Speakers</p> <p>8.4.2.1. Region One Convention will have only Overeaters Anonymous speakers. Only OA-Approved literature or media may be displayed. No other twelve-step meeting shall be listed on the program.</p> <p>8.4.2.2. The Region One Convention shall provide meeting space for OA impromptu meetings. Final approval for meetings must be from the Convention Chair, the Chair of Region One, or the Region One Trustee. Topics will be approved only if they are in keeping with the OA traditions. In keeping with Tradition Three, special focus meetings are open to all OA members.</p> <p><i>(8.5 – 8.6 unaffected by this motion and not included here for brevity)</i></p>
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SUBMITTED BY: Alice W. – Region One First Vice Chair / 2021 Region One Convention Committee

INTENT: To establish a requirement that all Region One Convention keynote speakers have at least five years of current, continuous abstinence.

IMPLEMENTATION: Update Region One Policies and Procedures

COST: None

RATIONALE: It is the opinion of the Convention Committee that all Convention keynote speakers should be required to have at least five years of continuous, current abstinence so that when addressing the Convention, attendees can be assured that they are hearing the experience, strength and hope of a member who is abstinent and qualified to share how she or he achieved and maintains abstinence by working the OA program of recovery.