

2022 Region One Assembly Consent Agenda

As per the Region One Virtual Assembly Standing Rules, item #16:

There will be a Consent Agenda consisting of routine or non-controversial matters. The Chair will determine the matters that will be placed on the Consent Agenda. Any voting member may request that an item from the Consent Agenda be considered separately. The Consent Agenda shall require a two-thirds vote for adoption.

The Chair has determined that the following items are on the Consent Agenda for this year's Region One Assembly:

Bylaws Motions: BL1, BL2, BL3

Policy Motions: P1, P2, P3, P5, P6, P7

Move to amend Bylaws Article III MEMBERSHIP, Section 3 MEMBERSHIP OF THE ASSEMBLY, by striking and inserting, as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>Article III – Membership</p> <p>Section 3 – Membership of the Assembly:</p> <p>A. Members of the Region One Assembly, who have voice and vote include:</p> <ol style="list-style-type: none"> 1. Region One Board members, 2. Representatives from each member Intergroup, and a 3. Representative of any unaffiliated group. <p>B. Members with voice but no vote include:</p> <ol style="list-style-type: none"> 1. Intergroup Chairs 2. Regional Representative alternates 3. Region One World Service Trustee 4. General Service Trustees who reside in Region One 5. Committee Chairs. <p>C. Any OA member may attend to observe and may provide information when recognized by the presiding officer.</p> <p>D. Visiting non-OA members may attend at the discretion of the presiding officer, but may not participate in discussion.</p> <p>Motions may be made at the Assembly by Region One Intergroup Representatives, Board Members and Committee Chairs.</p> | <p>Article III – Membership</p> <p>Section 3 – Membership of the Assembly:</p> <p>A. Members of the Region One Assembly, who have voice and vote include:</p> <ol style="list-style-type: none"> 1. Region One Board members, 2. Representatives from each member Intergroup, and a 3. Representative of any unaffiliated group. <p>B. Members with voice but no vote include:</p> <ol style="list-style-type: none"> 1. Intergroup Chairs 2. Regional Representative alternates 3. Region One World Service Trustee <u>Liaison to Region One</u> 4. General Service <u>Other World Service</u> Trustees who reside in Region One 5. <u>Outgoing</u> Committee Chairs <u>not attending as an Assembly Representative</u>. <p>C. Any OA member may attend to observe and may provide information when recognized by the presiding officer.</p> <p>D. Visiting non-OA members may attend at the discretion of the presiding officer, but may not participate in discussion.</p> <p>Motions may be made at the Assembly by Region One Intergroup Representatives, Board Members and Committee Chairs.</p> |

SUBMITTED BY: Laurie H. – Region One Bylaws Team

INTENT: Change the Bylaw to clarify who has membership, voice and vote at Assembly.

IMPLEMENTATION: Change the Bylaw.

COST: None.

RATIONALE: We need to update this Bylaw to reflect changes made at World Service Business Conference (WSBC) 2022. The OA Board of Trustees has been restructured, and there are no longer “Region” Trustees or “General Service” Trustees. Each Region will be assigned a Trustee Liaison. The motion also clarifies that outgoing committee chairs have voice but not vote at the Assembly. The current wording implies that if someone is a committee chair, they would lose their voting privileges at Assembly, even if they were a Representative.

Move to amend Bylaws Article V, REGION ONE BOARD, by striking and inserting, as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>Article V – Region One Board</p> <p>Section 1 – The Region One Board shall consist of the following:</p> <ul style="list-style-type: none"> A. Members with voice and vote: Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Technology Coordinator, and Member at Large; B. Members with voice, but no vote: The Region One Trustee. <p>Section 2 – Nominations:</p> <ul style="list-style-type: none"> A. All Intergroups shall be notified seventy-five (75) days prior to Assembly of offices to be filled. B. Applicants may submit an application to the Region One Board or Nominations Committee at any time prior to the election. C. Each voting member of the Assembly shall have the right to make nominations from the floor. Those so nominated shall submit an application prior to the election at a time to be determined by the Board. D. Candidates for office shall be available in for questioning by the members of the Assembly prior to the election at a time and method to be determined by the Board. <p>Section 3 – Qualifications for election:</p> <p>To be qualified for election, a person must:</p> <ul style="list-style-type: none"> A. Be a member of Overeaters Anonymous within the geographical boundaries of Region One. B. Be working the Twelve Step program to the best of his/her ability and have taken the Fifth Step. C. Be familiar with the Twelve Traditions of Overeaters Anonymous and the Twelve Concepts of OA Service. D. Be presently abstaining from compulsive overeating for at least one (1) year E. Have two years of service to Overeaters Anonymous beyond the group level, if a | <p>Article V – Region One Board</p> <p>Section 1 – The Region One Board shall consist of the following:</p> <ul style="list-style-type: none"> A. Members with voice and vote: Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Technology Coordinator, and Member at Large; B. Members with voice, but no vote: The Region One <u>World Service Trustee Liaison to Region One</u>. <p>Section 2 – Nominations <u>(non-Trustee)</u>:</p> <ul style="list-style-type: none"> A. All Intergroups <u>and unaffiliated groups</u> shall be notified <u>of offices to be filled at least</u> seventy-five (75) days prior to Assembly of offices to be filled. B. Applicants may submit an application to the Region One Board or Nominations Committee at any time prior to the election. C. Each voting member of the Assembly shall have the right to make nominations from the floor. Those so nominated shall submit an application prior to the election at a time to be determined by the Board. D. Candidates for office shall be available in-for questioning by the members of the Assembly prior to the election at a time and method to be determined by the Board. <p>Section 3 – Qualifications for election <u>(non-Trustee)</u>:</p> <p>To be qualified for election, a person must:</p> <ul style="list-style-type: none"> A. Be a member of Overeaters Anonymous within the geographical boundaries of Region One. B. Be working the Twelve Step program to the best of his/her <u>their</u> ability and have taken the Fifth Step. C. Be familiar with the Twelve Traditions of Overeaters Anonymous and the Twelve Concepts of OA Service. D. Be presently abstaining from compulsive overeating for at least one (1) year. E. Have two years of service to Overeaters |

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| <p>member of an Intergroup.</p> <p>F. Be proficient in using various software and digital platforms that the Board utilizes to conduct its day-to- day business, or be willing to learn how to use them.</p> <p>Section 4 – Method of elections:</p> <p>A. Elections shall be held annually at a meeting specified for that purpose.</p> <p>B. To be eligible for election, a nominee must:</p> <ol style="list-style-type: none"> 1. Meet all qualifications as defined in Article V, Section 3. 2. Understand responsibilities of the position as defined in Article VII, and as defined in the Region One Job Descriptions. <p>C. In order to be elected to membership on the Region One Board, a nominee must consent to serve in that position and must receive a majority vote of the Region Representatives and voting members of the Region One Board present and voting.</p> <p>D. If two (2) or more ballots are necessary for any position, the nominees receiving less than one-fourth of the total vote will be withdrawn automatically on succeeding ballots except that the top two (2) nominees must remain. If no nominee has less than one-fourth of the votes, the nominee with the lowest number of votes shall be dropped from the ballot.</p> <p>Section 5 – Terms of Office:</p> <p>A. Board members shall be elected to serve for a period of two years and until their successors are elected.</p> <ol style="list-style-type: none"> 1. In even-numbered years, elections by ballot shall be held for First Vice-Chair, Secretary, and Technology Coordinator. In odd-numbered years, elections by ballot shall be held for Chair, Second Vice-Chair, Treasurer and Member at Large. 2. Newly elected officers shall take office at the close of the Region One Assembly at which they are elected. <p>B. Board members shall serve no more than two</p> | <p>Anonymous beyond the group level, if a member of an Intergroup.</p> <p>F. Be proficient in using various software and digital platforms that the Board utilizes to conduct its day-to- day business, or be willing to learn how to use them.</p> <p>Section 4 – Method of elections (<u>non-Trustee</u>):</p> <p>A. Elections shall be held annually at a meeting specified for that purpose.</p> <p>B. To be eligible for election, a nominee must:</p> <ol style="list-style-type: none"> 1. Meet all qualifications as defined in Article V, Section 3. 2. Understand responsibilities of the position as defined in Article VII, and as defined in the Region One <u>Policies</u> Job Descriptions. <p>C. In order to be elected to membership on the Region One Board, a nominee must consent to serve in that position and must receive a majority vote of the Region Representatives and voting members of the Region One Board present and voting <u>voting members at the Assembly.</u></p> <p>D. If two (2) or more ballots are necessary for any position, the nominees receiving less than one-fourth of the total vote will be withdrawn automatically on succeeding ballots, <u>except that the top two (2) nominees must remain on the ballot.</u> If no nominee has less than one-fourth of the votes, the nominee with the lowest number of votes shall be dropped from the ballot.</p> <p>Section 5 – Terms of Office (<u>non-Trustee</u>):</p> <p>A. Board members shall be elected to serve for a period of two years and until their successors are elected.</p> <ol style="list-style-type: none"> 1. In even-numbered years, elections by ballot shall be held for First Vice-Chair, Secretary, and Technology Coordinator. In odd-numbered years, elections by ballot shall be held for Chair, Second Vice-Chair, Treasurer and Member at Large. 2. Newly elected officers shall take office at the close of the Region One Assembly at which they are elected. <p>B. Board members shall serve no more than two (2) full consecutive terms in any one Board</p> |
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| <p>(2) full consecutive terms in any one Board position.</p> <p>C. After an interval of one year, members may again be eligible for election to their prior Board position.</p> <p>D. Upon election to the Board, members shall cease to be a Region Representative for their Intergroup.</p> <p>Section 6 – Vacancies:</p> <p>A. A vacancy on the Board, other than Chair, may be filled by a majority vote of the Board until the next Assembly, at which time the Assembly will elect that position’s unexpired term.</p> <p>B. If the position of Chair is vacated, then the First Vice-Chair will automatically fill the Chair’s unexpired term. If the First Vice-Chair does not accept the position of Chair, then the First Vice-Chair retains the position of First Vice-Chair and the Board will appoint a new Chair in accordance with Article V, Section 6(A).</p> <p>C. No member may hold more than one Board position at the same time. Any present Board member who is either elected to another Board position or has automatically filled another Board position is assumed to have relinquished the former position. A vacancy is then declared for the relinquished position, to be filled in accordance with Article V, Section 6(A).</p> | <p>position.</p> <p>C. After an interval of one year, members may again be eligible for election to their prior Board position.</p> <p>D. Upon election to the Board, members shall cease to be a Region Representative for their Intergroup.</p> <p>Section 6 – Vacancies (non-Trustee):</p> <p>A. A vacancy on the Board, other than Chair, may be filled by a majority vote of the Board until the next Assembly, at which time the Assembly will elect that position’s unexpired term.</p> <p>B. If the position of Chair is vacated, then the First Vice-Chair will automatically fill the Chair’s unexpired term. If the First Vice-Chair does not accept the position of Chair, then the First Vice-Chair retains the position of First Vice-Chair and the Board will appoint a new Chair in accordance with Article V, Section 6(A).</p> <p>C. No member may hold more than one Board position at the same time. Any present Board member who is either elected to another Board position or has automatically filled another Board position is assumed to have relinquished the former position. A vacancy is then declared for the relinquished position, to be filled in accordance with Article V, Section 6(A).</p> |
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SUBMITTED BY: Laurie H. – Region One Bylaws Team

INTENT: Update the Bylaw.

IMPLEMENTATION: Change the Bylaws document.

COST: None.

RATIONALE: We need to update this Bylaw to reflect changes made at World Service Business Conference (WSBC) 2022. The OA Board of Trustees has been restructured, and there are no longer “Region” Trustees or “General Service” Trustees. Each Region will be assigned a Trustee Liaison. The motion also clarifies that qualifications, nomination, election and terms of office listed in this section of the Bylaws do not apply to Trustees; those qualifications can be found in the OA World Service Bylaws.

Move to amend Bylaw Article VIII, REGION ONE TRUSTEE, by striking and inserting, as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>Article VIII – Region One Trustee Section 1 Region One applicants for Trustee Nominee(s) shall prepare an application in accordance with World Service Business Conference requirements, which shall be presented to the Board or Nominations Committee forty-five days before Assembly.</p> | <p>Article VIII – Region One Trustee Nominees Section 1 - <u>Applications</u> Region One a Applicants for Trustee Nominee(s) shall prepare an application in accordance with World Service Business Conference requirements, which shall be presented to the Board or Nominations Committee <u>at least forty-five (45) days before Assembly. Nominations may also be made from the floor at Assembly before the close of nominations listed on the Assembly agenda.</u></p> |
| <p>Section 2 Applicants must be present at the time of the nomination and present a three-minute qualifying talk.</p> | <p>Section 2 – <u>Qualifying Talk at Assembly</u> Applicants must be present at the time of the nomination <u>Assembly to and</u> present a three <u>(3)</u> minute qualifying talk <u>and answer questions from members of the Assembly.</u></p> |
| <p>Section 3 A majority vote shall be required for election as Trustee nominee(s). If two (2) or more ballots are necessary, the nominee receiving the least number of votes on the previous ballot will be dropped from succeeding ballots.</p> | <p>Section 3 – <u>Selection of Trustee Nominee(s)</u> A majority vote <u>of the Assembly</u> shall be required for election as <u>selection of</u> Trustee nominee(s) <u>by Region One. Region One may put forward up to three (3) Trustee nominees to stand for election at the next World Service Business Conference. If two (2) or more ballots are necessary, the nominee receiving the least number of votes on the previous ballot will be dropped from succeeding ballots.</u></p> |
| <p>Section 4 A. When no application for Region One Trustee has been received by the time WSBC nominations are due, or else the position falls vacant beyond the deadline for application submittal, the following actions will be taken to fill the position of Region One Trustee: The Region One Board will solicit applications from Region One Intergroups and members. B. The Region One Board will consider only those applicants meeting all requirements for Region Trustee as outlined in the Bylaws of Overeaters Anonymous, Inc., Subpart B, Article IX, Section 4. C. A majority vote of the Region One Board will</p> | <p>Section 4 – <u>Trustee Vacancies</u> A. When no application for Region One Trustee has been received by the time WSBC nominations are due, or else the position falls vacant beyond the deadline for application submittal, the following actions will be taken to fill the position of Region One Trustee: The Region One Board will solicit applications from Region One Intergroups and members. B. The Region One Board will consider only those applicants meeting all requirements for Region Trustee as outlined in the Bylaws of Overeaters Anonymous, Inc., Subpart B, Article IX, Section 4. C. A majority vote of the Region One Board will</p> |

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| <p>constitute affirmation and nomination of the applicant(s).</p> <p>D. The Region One Board shall notify all Region One Intergroups, the Board of Trustees, and the World Service Office.</p> | <p>constitute affirmation and nomination of the applicant(s).</p> <p>D. The Region One Board shall notify all Region One Intergroups, the Board of Trustees, and the World Service Office.</p> <p><u>If a vacancy has been declared on the Board of Trustees beyond the deadline for submitting applications for World Service Business Conference, the following actions shall be taken by the Region One Board to assist in filling vacant Trustee position(s).</u></p> <ol style="list-style-type: none"> <u>1. The Region One Board shall notify all Region One Intergroups and unaffiliated groups of the vacancy, soliciting applications from Region One Intergroups and members.</u> <u>2. The Region One Board will consider only those applications meeting all requirements for Trustee as outlined in the Bylaws of Overeaters Anonymous, Inc. Subpart B, Article VII, Section 4.</u> <u>3. A majority vote of the Region One Board will constitute affirmation of Trustee nominee(s).</u> <u>4. The Region One Board shall notify all Region One Intergroups and unaffiliated groups, the Board of Trustees, and the World Service Office of Trustee nominees it has affirmed.</u> |
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SUBMITTED BY: Laurie H. – Region One Bylaws Team

INTENT: Change the Bylaw.

IMPLEMENTATION: Update the Bylaws document.

COST: None.

RATIONALE: We need to update this Bylaw to reflect changes made at World Service Business Conference (WSBC) 2022. The motion also clarifies the process for affirming trustee nominees at Assembly and helping fill vacancies on the Board of Trustees.

Move to amend Bylaw Article XIV, Section 2 by striking and inserting the following:

| CURRENT WORDING | PROPOSED WORDING |
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| Article XIV Section 2 Editorial changes shall be made by the Bylaws Committee which do not alter the meaning of any bylaws but clarify the wording to bring the bylaws and Articles of Incorporation into conformity. A written report of such editorial changes shall be given to Assembly Representatives. | Article XIV Section 2 Editorial changes shall be made by the Bylaws Committee which do not alter the meaning of any bylaws but clarify the wording to <u>or</u> bring the bylaws and Articles of Incorporation into conformity. A written report of such editorial changes shall be given to Assembly Representatives. |

SUBMITTED BY: Rosanne K., - R1 Bylaws Team

INTENT: Clarify the intent and meaning of the Bylaw and bring it into sync with WSBC Bylaws.

IMPLEMENTATION: Correct the Bylaw on the website.

COST: None.

RATIONALE: The Bylaws Team has been hampered in its effort to make the Bylaws more understandable. For example, we are unable to correct grammar and typos because there is no clear Bylaw permitting it. Proposed wording matches wording of OA World Service Bylaws.

Move to amend Bylaw Article XVI DISSOLUTION Section 1 by striking and inserting the following:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>Article XVI – Dissolution</p> <p>Section 1</p> <p>Upon the dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the World Service Office of Overeaters Anonymous or to a non-profit fund, association, foundation or corporation, which is organized and operated exclusively for charitable, education, religious, and/or scientific purposes and which has established its tax - exempt status under Section 501(c) (3) of the Internal Revenue Code.</p> <p>Section 2</p> <p>No part of the net earnings of this association shall ever inure to or be used for the benefit of, or be distributed to, its members, trustees, officers, or other private person, except that the association shall be empowered to pay reasonable compensation for services rendered and to make payment and distribution in furtherance of the express purposes for which it is formed.</p> | <p>Article XVI – Dissolution</p> <p>Section 1</p> <p>Upon the dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the World Service Office of Overeaters Anonymous or to a non-profit fund, association, foundation or corporation, which is organized and operated exclusively for charitable, education, religious, and/or scientific purposes and which has established its tax - exempt status under Section 501(c) (3) of the Internal Revenue Code.</p> <p><u>Upon the dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the Intergroups of Region One. If no such Intergroups exist, funds shall be distributed to the World Service Office of Overeaters Anonymous.</u></p> <p><u>In the event no Overeaters Anonymous service body exists, the remaining assets shall be distributed to another non-profit group organized and operated exclusively for educational purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal revenue Code of the USA.</u></p> <p>Section 2</p> <p>No part of the net earnings of this association shall ever inure to or be used for the benefit of, or be distributed to, its members, trustees, officers, or other private person, except that the association shall be empowered to pay reasonable compensation for services rendered and to make payment and distribution in furtherance of the express purposes for which it is formed.</p> |

SUBMITTED BY: Bev S. - R1 Bylaws Committee

INTENT: To have funds that are collected from Region One members, to stay within Region One after dissolution.

IMPLEMENTATION: Update Bylaws.

COST: None

RATIONALE: The majority of Region One's funds are collected from Intergroups and meetings that are part those intergroups in Region One. If dissolution were to ever happen to the Region, funds should be returned to those Intergroups so that they can continue to support their meetings.

Move to amend Policy 5.2 BUDGET; subpart 5.2.7, by striking and inserting as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>5.2 BUDGET</p> | <p>5.2 BUDGET</p> |
| <p>5.2.7. Region One shall provide for sending two of its officers to each World Service Business Conference as follows:</p> | <p>5.2.7. Region One shall provide for sending two of its officers to each World Service Business Conference as follows:</p> |
| <p>5.2.7.1. The Region One Chair, or if not available, the next available officer as designated below in (5.2.7.3), who shall register as a WSBC Delegate and represent Region One on the Region Chairs Committee and at any other Region Chair activities at the WSBC, and</p> | <p>5.2.7.1. The Region One Chair, or if not available, The next available officer as designated below in (5.2.7.3), who shall register as a WSBC Delegate and represent Region One on the Region Chairs Committee and at any other Region Chair activities at the WSBC, and</p> |
| <p>5.2.7.2. The next available officer as designated below in (5.2.7.3), who is eligible to be registered as a delegate from their intergroup shall assume the duties of the officer listed above in (5.2.7.1) if that officer is unavailable and/or unable to carry out those duties.</p> | <p>5.2.7.2. The next available officer as designated below in (5.2.7.3), who is eligible to be registered as a delegate from their intergroup shall assume the duties of the officer listed above in (5.2.7.1) if that officer is unavailable and/or unable to carry out those duties.</p> |
| <p>In such a case where WSBC designates this region as being eligible to send another Region One Delegate to the next WSBC, the second board member sent shall fulfill that position as a voting delegate. If no officer is eligible to serve as a delegate from their intergroup (or when appropriate a Region Delegate) to the WSBC, the officer will register as an Alternate Delegate.</p> | <p>In such a case where WSBC designates this region as being eligible to send another Region One Delegate to the next WSBC, the second board member sent shall fulfill that position as a voting delegate. If no officer is eligible to serve as a delegate from their intergroup (or when appropriate a Region Delegate) to the WSBC, the officer will register as an Alternate Delegate.</p> |
| <p>5.2.7.3. The order of the officers will be the following: Chair, Vice Chair, Secretary, Treasurer, Technology Coordinator, and Member at Large.</p> | <p>5.2.7.3 The order of the officers will be the following: Chair, <u>First Vice Chair</u>, <u>Second Vice Chair</u>, Secretary, Treasurer, Technology Coordinator, and Member at Large.</p> |
| <p>5.2.7.4. Funds available for sending these officers shall be listed in a separate line item in the budget as “WSBC Representation.”</p> | <p>5.2.7.4. Funds available for sending these officers shall be listed in a separate line item in the budget as “WSBC Representation.”</p> |

SUBMITTED BY: Bev S. - Region One Bylaws Team

INTENT: Change the Policies.

IMPLEMENTATION: Update the Policy document.

COST: None.

RATIONALE: Update Policies to reflect changes to Vice Chair position splitting into two positions at 2020 R1 Assembly.

Move to amend Policy 3 - REGION ONE BOARD MEETINGS by striking and inserting as follows:

| CURRENT WORDING | PROPOSED WORDING |
|---|--|
| <p>3. REGION ONE BOARD MEETINGS</p> <p>3.1. The primary purpose of Board meetings will be Region One business and Region One will continue to investigate expansion of the outreach program, i.e., service and tradition workshops, committee networking and service forums.</p> <p>3.2. Board minutes will be sent electronically to current Board members, Intergroup Chairs, and be posted on the Region One website.</p> <p>3.3. The Board shall meet at least four times per year. The Board shall hold an in person meeting each fall immediately following Assembly.</p> <p>3.4. The Board may meet monthly via conference call.</p> <p>3.5. An Intergroup may apply to the Board to host a quarterly meeting in the year following each Assembly.</p> | <p>3. REGION ONE BOARD MEETINGS</p> <p>3.1. The primary purpose of Board meetings will be Region One business and Region One will continue to investigate expansion of the outreach program, i.e., service and tradition workshops, committee networking and service forums.</p> <p>3.2. Board minutes will be sent electronically to current Board members, Intergroup Chairs, and be posted on the Region One website.</p> <p>3.3. The Board shall meet at least four times per year. The Board shall hold <u>an in-person a</u> meeting each fall immediately following Assembly.</p> <p>3.4. The Board may meet monthly via conference call <u>Board meetings may be held in-person or by virtual means.</u></p> <p>3.5. An Intergroup may apply to the Board to host a quarterly meeting in the year following each Assembly.</p> |

SUBMITTED BY: Rosanne K. - R1 Bylaws Team

INTENT: Update the Bylaws to reflect current practice.

IMPLEMENTATION: Update the Bylaws.

COST: None.

RATIONALE: Eliminate the requirement that the Board Meeting following the Annual Assembly be held in person. Meetings may be held virtually or in person as the situation requires and as the budget allows. Current practice is that Intergroups may apply for a Board outreach visit to be held in-person or virtually; Intergroups are no longer hosting Board meetings.

Move to amend Policy 4 REGION ONE BOARD JOB DESCRIPTIONS, 4.8 – TRUSTEE JOB DESCRIPTION, by striking, inserting and renumbering, as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>4. REGION ONE BOARD JOB DESCRIPTIONS</p> <p>4.1. GENERAL RESPONSIBILITIES OF EACH BOARD MEMBER:</p> <p>4.1.1.Submits a written report of activity prior to each Board Meeting and Assembly.</p> <p>4.1.2.Acts as liaison to committees and Intergroups, as assigned.</p> <p>4.1.3.Keeps records to pass on at the end of term.</p> <p>4.1.4.May contribute articles to the Region One website blog.</p> <p>4.2. CHAIR RESPONSIBILITIES:</p> <p>4.2.1.Presides at all regular and special meetings of the Region One Board, Executive Board and Assemblies.</p> <p>4.2.2.May appoint a Parliamentarian for the Region One Assembly annually to advise the Chair on procedural issues. Factors which shall be used in selection are:</p> <p>4.2.2.1. Familiarity with the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous.</p> <p>4.2.2.2. Familiarity with the Bylaws and Policies and Procedures of the Region One Assembly.</p> <p>4.2.2.3. Ability to apply Robert’s Rules of Order Newly Revised.</p> <p>4.2.2.4. If the chosen Parliamentarian is a member of Overeaters Anonymous, their expenses will be reimbursed in the same manner as those of the Region One Board.</p> <p>4.2.2.5. The Parliamentarian may be an ex-officio member of the</p> | <p>4. REGION ONE BOARD JOB DESCRIPTIONS</p> <p>4.1. GENERAL RESPONSIBILITIES OF EACH BOARD MEMBER:</p> <p>4.1.1.Submits a written report of activity prior to each Board Meeting and Assembly.</p> <p>4.1.2.Acts as liaison to committees and Intergroups, as assigned.</p> <p>4.1.3.Keeps records to pass on at the end of term.</p> <p>4.1.4.May contribute articles to the Region One website blog.</p> <p>4.1.5.<u>Provides service as a speaker throughout Region One, as schedule permits.</u></p> <p>4.2. CHAIR RESPONSIBILITIES:</p> <p>4.2.1.Presides at all regular and special meetings of the Region One Board, Executive Board and Assemblies.</p> <p>4.2.2.May appoint a Parliamentarian for the Region One Assembly annually to advise the Chair on procedural issues. Factors which shall be used in selection are:</p> <p>4.2.2.1. Familiarity with the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous.</p> <p>4.2.2.2. Familiarity with the Bylaws and Policies and Procedures of the Region One Assembly.</p> <p>4.2.2.3. Ability to apply Robert’s Rules of Order Newly Revised.</p> <p>4.2.2.4. If the chosen Parliamentarian is a member of Overeaters Anonymous, their expenses will be reimbursed in the same manner as those of the Region One Board.</p> <p>4.2.2.5. The Parliamentarian may be an ex-officio member of the</p> |

Bylaw Committee at the discretion of the Region One Chair.

4.2.2.6. Parliamentarian's duties are as follows:

4.2.2.6.1. Advises Chair to maintain the order of Business according to Robert's Rules of Order Newly Revised, Bylaws and established policies.

4.2.2.6.2. During Assembly, gives Chair motions in order of precedence.

4.2.2.6.3. During Assembly, answers questions or parliamentary inquiries when requested to do so by the Chair.

4.2.3. Serves as ex-officio member on all committees except Nominations.

4.2.4. Represents Region One as a whole at the World Service Business Conference.

4.2.5. Participates in the Region Chairs' meetings, and the Region Chairs' Committee meetings at WSBC.

4.2.6. Appoints Committee members and assigns duties as necessary.

4.2.7. Assumes responsibility for planning of the Assembly.

4.2.8. After elections at Assembly, assigns all Board members to Region One committees and intergroups, to serve as liaisons for the coming year.

4.2.9. Coordinates production of Assembly Notebooks.

4.2.10. Prepares Assembly Evaluation forms and reports on results at the next Board meeting.

4.2.11. May call regular meetings of Region One intergroup chairs.

Bylaw Committee at the discretion of the Region One Chair.

4.2.2.6. Parliamentarian's duties are as follows:

4.2.2.6.1. Advises Chair to maintain the order of Business according to Robert's Rules of Order Newly Revised, Region One Bylaws and ~~established~~ Policies.

4.2.2.6.2. During Assembly, gives Chair motions in order of precedence.

4.2.2.6.3. During Assembly, answers questions or parliamentary inquiries when requested to do so by the Chair.

4.2.3. Serves as ex-officio member on all committees except Nominations.

4.2.4. Represents Region One as a whole at the World Service Business Conference.

4.2.5. Participates in the Region Chairs' Committee meetings, ~~and including the Region Chairs' Committee meetings~~ at WSBC.

4.2.6. Appoints Committee members and assigns duties as necessary.

4.2.7. Assumes responsibility for planning of the Assembly.

4.2.8. After elections at Assembly, assigns all Board members to Region One committees and intergroups, to serve as liaisons for the coming year.

4.2.9. Coordinates production of Assembly Notebooks.

4.2.10. Prepares Assembly Evaluation forms and reports on results at the next Board meeting.

4.2.11. May call regular meetings of Region One intergroup chairs.

4.2.12. Fulfills general responsibilities of each Board member listed in Policy 4.1.

4.3. FIRST VICE-CHAIR RESPONSIBILITIES:

- 4.3.1. Acts in the capacity of the Chair in his/her incapacity or absence.
- 4.3.2. Maintains open communication with the Chair to be prepared to act in the event of his/her incapacity or absence.
- 4.3.3. Carries out specific assignments as directed by the Chair.
- 4.3.4. Negotiates the hotel contract for Assembly and Convention. The contract is to include hotel room rates and amenities, meeting rooms, audio-visual and other equipment, catering, and any other needs specific to Assembly and Convention.
- 4.3.5. Recommends the final contract to the Board for approval. Co-signs the approved contract with the Chair, and provides the Treasurer with written notice of when hotel deposits are due and ensures that a direct bill application is completed, if necessary.
- 4.3.6. Maintains regular contact with the hotel to ensure that everything remains on track and to keep abreast of any changes in administration that may affect the outcome of Assembly and Convention.
- 4.3.7. Provides an up-to-date manual to Convention Chairs containing job descriptions, deadlines for specific activities, sample forms and other pertinent information.
- 4.3.8. Works with the Convention Chair and the Second Vice-Chair to develop the Convention Program.
- 4.3.9. Works with Intergroups to generate bids for Region Convention.
- 4.3.10. Serves as resource and liaison for Convention Chairs, providing guidance, clarifying expectations, keeping the Board informed of all major decisions and asking for approval/assistance as necessary.

4.3. FIRST VICE-CHAIR RESPONSIBILITIES:

- 4.3.1. Acts in the capacity of the Chair in ~~his/her~~ their incapacity or absence.
- 4.3.2. Maintains open communication with the Chair to be prepared to act in the event of ~~his/her~~ their incapacity or absence.
- 4.3.3. Carries out specific assignments as directed by the Chair.
- 4.3.4. Negotiates the hotel contract for Assembly and Convention. The contract is to include hotel room rates and amenities, meeting rooms, audio-visual and other equipment, catering, and any other needs specific to Assembly and Convention.
- 4.3.5. Recommends the final contract to the Board for approval. Co-signs the approved contract with the Chair, ~~and~~ provides the Treasurer with written notice of when hotel deposits are due, and ensures that a direct bill application is completed, if necessary.
- 4.3.6. Maintains regular contact with the hotel to ensure that everything remains on track and to keep abreast of any changes ~~in administration~~ that may affect the outcome of Assembly and Convention.
- 4.3.7. Provides an up-to-date manual to Convention Chairs containing job descriptions, deadlines for specific activities, sample forms and other pertinent information.
- 4.3.8. Works with the Convention Chair and the Second Vice-Chair to develop the Convention Program.
- 4.3.9. Works with Intergroups to generate bids for Region Convention.
- 4.3.10. Serves as resource and liaison for Convention Chairs, providing guidance, clarifying expectations, keeping the Board informed of all major decisions and asking for approval/assistance as necessary.
- 4.3.11. Fulfills general responsibilities of each Board member listed in Policy

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| <p>4.4. SECOND VICE-CHAIR RESPONSIBILITIES:</p> <p>4.4.1. Acts in the capacity of the First Vice-Chair in his/her incapacity or absence.</p> <p>4.4.2. Maintains open communication with the First Vice-Chair to be prepared to act in the event of his/her incapacity or absence.</p> <p>4.4.3. Monitors the number of hotel nights booked, reminds Intergroups of the deadline for registration to help ensure room night quota is achieved if it is part of the contract.</p> <p>4.4.4. Closely monitors the terms of the hotel contract to ensure all Region financial obligations are met.</p> <p>4.4.5. Works with the First Vice-Chair and the Convention Chair to develop the Convention Program.</p> <p>4.4.6. Maintains the Convention checking account and issues reimbursements in a manner consistent with Region One policies.</p> <p>4.4.7. Works closely with the Convention Committee to ensure no additional expenses are incurred without prior Board approval and that financial accountability is maintained.</p> <p>4.4.8. Works closely with the Region One Treasurer to ensure that all Convention registration fees are accurately and appropriately recorded and that funds are transferred to the Region One General Fund at the conclusion of the Convention.</p> <p>4.4.9. Serves as resource and liaison for Board Outreach visits to Intergroups, provides guidance, clarifies expectations, schedules Board visits and keeps the Board informed of all major decisions and asks for approval/assistance as necessary.</p> <p>4.4.10. Assists the Chair in coordinating regular meetings of the Chair and intergroup chairs.</p> <p>4.4.11. Serves as a resource for Intergroups in planning their own events,</p> | <p style="text-align: center;"><u>4.1.</u></p> <p>4.4. SECOND VICE-CHAIR RESPONSIBILITIES:</p> <p>4.4.1. Acts in the capacity of the First Vice-Chair in his/her <u>their</u> incapacity or absence.</p> <p>4.4.2. Maintains open communication with the First Vice-Chair to be prepared to act in the event of his/her <u>their</u> incapacity or absence.</p> <p>4.4.3. Monitors the number of hotel nights booked, reminds Intergroups of the deadline for registration to help ensure room night quota is achieved if it is part of the contract.</p> <p>4.4.4. Closely monitors the terms of the hotel contract to ensure all Region financial obligations are met.</p> <p>4.4.5. Works with the First Vice-Chair and the Convention Chair to develop the Convention Program.</p> <p>4.4.6. Maintains the Convention checking account and issues reimbursements in a manner consistent with Region One policies.</p> <p>4.4.7. Works closely with the Convention Committee to ensure no additional expenses are incurred without prior Board approval and that financial accountability is maintained.</p> <p>4.4.8. Works closely with the Region One Treasurer to ensure that all Convention registration fees are accurately and appropriately recorded and that funds are transferred to the Region One General Fund at the conclusion of the Convention.</p> <p>4.4.9. Serves as resource and liaison for Board Outreach visits to Intergroups, provides guidance, clarifies expectations, schedules Board visits and keeps the Board informed of all major decisions and asks for approval/assistance as necessary.</p> <p>4.4.10. Assists the Chair in coordinating regular meetings of the Chair and intergroup chairs.</p> <p>4.4.11. Serves as a resource for Intergroups</p> |
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providing formats and advice as needed.

4.4.12. Carries out specific assignments as directed by the Chair.

4.5. SECRETARY RESPONSIBILITIES:

4.5.1. Records and prepares the minutes of all Region One Board Meetings:

4.5.1.1. Sends draft of minutes to Board Members for input and changes within 30 days of each meeting.

4.5.1.2. Brings records of the Board's actions from the past year to each Board meeting.

4.5.1.3. Develops action list from meeting notes and sends to those persons with assigned tasks within 2 weeks following each Board meeting or Assembly.

4.5.2. Updates and maintains roster of Board members, Committee Chairs, and liaison assignments.

4.5.3. Updates and maintains roster of Region One Intergroups including name, current mailing address, number of groups registered, and Board liaison assigned to each.

4.5.4. Updates and maintains roster of Region One Representatives including complete name, address, telephone number, Intergroup (or unaffiliated group) represented, and email address.

4.5.5. Updates and maintains Region One Bylaws and Policies and Procedures following the annual Assembly then refers them to the Bylaws project team for review and approval. Following approval by the Bylaws project team, provides electronic versions of both documents for posting on the Region website.

4.5.6. Coordinates registration for Assembly:

4.5.6.1. Sends out Assembly registration instructions to

in planning their own events, providing formats and advice as needed.

4.4.12. Carries out specific assignments as directed by the Chair.

4.4.13. Fulfills general responsibilities of each Board member listed in Policy 4.1.

4.5. SECRETARY RESPONSIBILITIES:

4.5.1. Records and prepares the minutes of all Region One Board Meetings:

4.5.1.1. ~~Sends draft of minutes to Board Members for input and changes within 30 days of each meeting.~~ Sends draft minutes to Board members within one (1) week of each meeting. Minutes shall include a record of assigned tasks, decisions and actions taken by the Board.

4.5.1.2. ~~Brings records of the Board's actions from the past year to each Board meeting.~~ Provides final approved minutes for posting on the Region One website.

4.5.1.3. ~~Develops action list from meeting notes and sends to those persons with assigned tasks within 2 weeks following each Board meeting or Assembly.~~

4.5.2. ~~Updates and maintains roster of Board members, Committee Chairs, and liaison assignments.~~

4.5.3. ~~Updates and maintains roster of Region One Intergroups including name, current mailing address, number of groups registered, and Board liaison assigned to each.~~

4.5.4. ~~Updates and maintains roster of Region One Representatives including complete name, address, telephone number, Intergroup (or unaffiliated group) represented, and email address.~~

4.5.2. Updates and maintains rosters with contact information for Region One Board

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| <p>Intergroups, unaffiliated groups and Region One committees at least one hundred fifty (150) days before the Region One Assembly. Follows up with those Intergroups not responding by deadline.</p> <p>4.5.6.2. Registers Representatives and Alternates as they arrive at Assembly, provides name tags and ribbons.</p> <p>4.5.6.3. Gives credentials report on number of voting Representatives and Board members during Assembly.</p> <p>4.5.7. Sends Assembly materials to Intergroups that did not send any Representatives to Assembly.</p> <p>4.5.8. Sends out notices and handles all other correspondence that is not the proper function of a Committee or another Board member.</p> <p>4.6. TREASURER RESPONSIBILITIES:</p> <p>4.6.1. Assume office immediately, but allow sixty (60) days after election to work with the previous Treasurer to balance books and receive all materials for the position.</p> <p>4.6.2. Maintain a mailing address to receive donations. Retrieve the mail at least</p> | <p><u>members, Intergroups, WSBC Delegates, Assembly Representatives, and Committees. Maintains archive of rosters of attendance at Assembly and WSBC.</u></p> <p>4.5.5. <u>4.5.3.</u> Updates and maintains Region One Bylaws and Policies and Procedures following the annual Assembly, then refers them to the Bylaws project team <u>committee</u> for review and approval. Following approval by the Bylaws project team, <u>Provides final approved electronic versions</u> of both documents for posting on the Region website.</p> <p>4.5.6 <u>4.5.4.</u> Coordinates registration for Assembly:</p> <p>4.5.6.1 <u>4.5.4.1.</u> Sends out Assembly registration instructions to Intergroups, unaffiliated groups and Region One committees at least one hundred fifty (150) days before the <u>Region One</u> Assembly. Follows up with those Intergroups not responding by <u>the</u> deadline.</p> <p>4.5.6.2 <u>4.5.4.2.</u> Registers Records Representatives, and Alternates and Board members as they arrive at Assembly; provides name tags and ribbons.</p> <p>4.5.6.3 <u>4.5.4.3.</u> Gives credentials reports on number of voting Representatives and Board members during Assembly.</p> <p>4.5.7. <u>4.5.5.</u> Sends Assembly materials to Intergroups <u>not represented that did not send any Representatives at</u> Assembly.</p> <p>4.5.8. <u>4.5.6.</u> Sends out notices and handles all other correspondence that is not the proper function of a Committee or another Board member.</p> <p><u>4.5.7. Fulfills general responsibilities of each Board member listed in Policy 4.1.</u></p> <p>4.6. TREASURER RESPONSIBILITIES:</p> <p>4.6.1. Assumes office immediately, but allows sixty (60) days after election to work with the previous Treasurer to balance books and receive all materials for the position.</p> <p>4.6.2. Maintains a mailing address to receive</p> |
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| <p>every two weeks.</p> <p>4.6.3. Maintain bank accounts in U.S. funds.</p> <p>4.6.4. Record receipts and disbursements.</p> <p>4.6.5. Reimburse Board members and Committee Chairs for approved expenses.</p> <p>4.6.6. Record donations by group number.</p> <p>4.6.7. Complete government forms as required, including annual renewal of corporate registration with the state of Oregon and annual federal income tax filing.</p> <p>4.6.8. Maintain up-to-date financial information including balancing checking accounts monthly.</p> <p>4.6.9. Submit financial reports to the board, the audit committee, and the budget & finance committee on a monthly basis, and prior year-end and current year-to-date financial reports for inclusion in the Assembly Notebook.</p> <p>4.6.10. Provide year-end reports and all supporting materials, paper and electronic, to the Chair of the General Audit Committee for the annual audit by February 28.</p> <p>4.6.11. Provide reports and all supporting materials, paper and electronic, to the Chair of the Convention Audit Committee within 45 days of the close of Convention.</p> <p>4.6.12. Work with the Budget, Finance and Delegate Support Committee to create a budget proposal for the following year. This proposed budget is submitted to the Board for discussion at the June Board meeting. Submit budget to Assembly for approval.</p> <p>4.6.13. Review Budget and Finance policies annually.</p> <p>4.6.14. Provide members with expense and donation forms as requested.</p> <p>4.6.15. Act as Liaison to Committees and Intergroups, as assigned.</p> | <p><u>donations and retrieves the mail at least monthly. Retrieve the mail at least every two weeks.</u></p> <p>4.6.3. <u>Maintains</u> bank accounts in U.S. funds.</p> <p>4.6.4. <u>Records</u> receipts and disbursements.</p> <p>4.6.5. <u>Reimburses</u> Board members and Committee Chairs for approved expenses.</p> <p>4.6.6. <u>Records</u> donations by group number.</p> <p>4.6.7. <u>Completes</u> government forms as required, including annual renewal of corporate registration with the state of Oregon and annual federal income tax filing.</p> <p>4.6.8. <u>Maintains</u> up-to-date financial information including balancing <u>checking all</u> accounts monthly.</p> <p>4.6.9. <u>Submits</u> financial reports to the <u>Board</u>, the <u>audit committees</u>, and the <u>Budget & finance Budget, Finance and Delegate Support</u> committee on a monthly basis, and prior year-end and current year-to-date financial reports for inclusion in the Assembly Notebook.</p> <p>4.6.10. <u>Provides</u> year-end reports and all supporting materials, paper and electronic, to the Chair of the General Audit Committee for the annual audit by February 28.</p> <p>4.6.11. <u>Provides</u> reports and all supporting materials, paper and electronic, to the Chair of the Convention Audit Committee within 45 days of the close of Convention.</p> <p>4.6.12. <u>Works</u> with the Budget, Finance and Delegate Support Committee to create a budget proposal for the following year. This proposed budget is submitted to the Board for discussion at the June Board meeting. <u>Submits</u> budget to Assembly for approval.</p> <p>4.6.13. <u>Reviews</u> Budget and Finance policies annually.</p> <p>4.6.14. <u>Provides</u> members with expense and donation forms as requested.</p> <p>4.6.15. <u>Fulfills general responsibilities of each Board member listed in Policy</u></p> |
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4.7. TECHNOLOGY COORDINATOR RESPONSIBILITIES:

4.7.1.Solicits, assembles, edits material, maintains website and social media sites as appropriate.

4.7.2.Considers the current Region One policies and World Service guidelines in all publications.

4.7.3.Consults with the Region One Board as to content and information to be published and makes no major changes in format or content without approval of the Board.

4.7.4.Maintains a current backup of Region One digital assets, including the website, any shared file resources or databases, at least monthly.

4.7.5.Oversees user account and password security for Region One accounts.

4.7.6.Promotes appropriate WSO, OA and Regional communications (such as A Step Ahead, WSO Bulletins, Intergroup Newsletters, etc.)

4.7.7.Is a resource for intergroups and Service Bodies who request support for setting up and maintaining websites or social media outreach.

4.8. MEMBER AT LARGE RESPONSIBILITIES:

4.8.1.Shall provide back up to all Board positions, except for Chair. Shall step in to temporarily perform the duties of any Board member other than Chair, as needed.

4.8.2.Support special projects and Intergroup Renewal efforts within Region One, as requested by the Chair.

4.8.3.Update and maintain the Region One speaker list. Actively recruit throughout the year to build the list, and share information when requested by OA members or service bodies.

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~~4.6.16. Act as Liaison to Committees and Intergroups, as assigned.~~

4.7. TECHNOLOGY COORDINATOR RESPONSIBILITIES:

4.7.1.~~Solicits, assembles, edits material,~~ Maintains website and social media sites as appropriate.

4.7.2.Considers ~~the current~~ Region One ppolicies and World Service guidelines in all publications.

4.7.3.Consults with the Region One Board as to content and information to be published and makes no major changes in format or content without approval of the Board.

4.7.4.Maintains a current backup of Region One digital assets, including the website, any shared file resources or databases, at least monthly.

4.7.5.Oversees user account and password security for Region One accounts.

~~4.7.6.Promotes appropriate WSO, OA and Regional communications (such as A Step Ahead, WSO Bulletins, Intergroup Newsletters, etc.)~~

~~4.7.7. 4.7.6.~~ 4.7.6. Is a resource for intergroups and Service Bodies who which request support for setting up and maintaining websites or social media outreach.

4.7.7. Fulfills general responsibilities of each Board member listed in Policy 4.1.

4.8. MEMBER AT LARGE RESPONSIBILITIES:

4.8.1.~~Shall Pprovides back up to all Board positions, except for Chair. Shall step in to tTemporarily performs the duties of any Board member other than Chair, as needed.~~ Provides backup to and may temporarily perform the duties of any Board member, other than Chair, as needed.

4.8.2.Supports special projects and Intergroup Renewal efforts within Region One, as requested by the Chair.

4.8.3.Updates and maintains the Region

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| <p>4.8.4. Update and maintain the Region One sponsorship and contact list. Actively recruit throughout the year to build a diverse list, and share information when requested by OA members or service bodies.</p> <p>4.8.5. Act as Liaison to Committees and Intergroups, as assigned.</p> <p>4.9. REGION ONE TRUSTEE RESPONSIBILITIES:</p> <p>4.9.1. Fulfills duties as described in World Service Business Conference (WSBC) Bylaws.</p> <p>4.9.2. Keeps Region informed of current business concerning Region One and OA as a whole.</p> <p>4.9.3. Attends Region One Board meetings, being a link between Region One and WSO.</p> <p>4.9.4. Is available to speak throughout Region One as schedule permits and within allowable finances.</p> <p>4.9.5. Serves on the Nominations Committee during Assembly elections (if not running).</p> <p>4.9.6. Assists Intergroups with service and tradition-related events.</p> <p>4.9.7. Maintains communication with unaffiliated groups.</p> | <p>One speaker list. Actively recruits <u>new speakers</u> throughout the year to build the list, and shares <u>information the list</u> when requested by OA members or service bodies.</p> <p>4.8.4. Updates and maintains the Region One sponsorship and contact list. Actively recruits throughout the year to build a diverse list, and shares information when requested by OA members or service bodies.</p> <p>4.8.5. 4.8.4. Works with the Trustee Liaison to maintain communication with unaffiliated groups.</p> <p><u>4.8.5. Fulfills general responsibilities of each Board member listed in Policy 4.1.</u></p> <p>4.8.5. Act as Liaison to Committees and Intergroups, as assigned.</p> <p>4.9. REGION ONE TRUSTEE LIAISON RESPONSIBILITIES:</p> <p>4.9.1. Fulfills duties as described in World Service Business Conference (WSBC) Bylaws.</p> <p>4.9.2. Keeps Region informed of current business concerning Region One and OA as a whole.</p> <p>4.9.3. Attends Region One Board meetings, being <u>acting as</u> a link between Region One and WSO.</p> <p>4.9.4. Is available to speak throughout Region One as schedule permits and within allowable finances.</p> <p>4.9.5. 4.9.4. Serves on the Nominations Committee during Assembly elections (if not running).</p> <p>4.9.5. 4.9.6. Assists Intergroups with service and tradition-related events. <u>4.9.7. Works with the Member at Large to maintain communication with unaffiliated groups.</u></p> <p><u>4.9.6. Promotes OA World Service newsletters, bulletins and other communications within Region One.</u></p> <p><u>4.9.7. General responsibilities of each Board member listed in Policy 4.1.</u></p> |
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SUBMITTED BY: Laurie H. – Region One Bylaws Team

INTENT: Change the Policies.

IMPLEMENTATION: Update the Policy document.

COST: None.

RATIONALE: To update, clarify and simplify job descriptions, and to reflect current practice. Removes reference to a "Region One" Trustee. Adds duty to Member at Large to work with Trustee Liaison on contact with unaffiliated groups, making this a shared responsibility and helping ensure that unaffiliated groups have a contact person from Region One, even if our assigned Trustee Liaison does not live within our Region. Removes keeping a sponsorship list from the Member at Large job description; instead, Region One has a virtual sponsorship program. We have not kept a sponsor list in years.

Move that Policy 5.6.1 be amended by inserting the following:

| CURRENT WORDING | PROPOSED WORDING |
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| <p>5. BUDGET AND FINANCE</p> <p>5.1. (unaffected, not included for brevity)</p> <p>5.2. (unaffected, not included for brevity)</p> <p>5.3. (unaffected, not included for brevity)</p> <p>5.4. (unaffected, not included for brevity)</p> <p>5.5. (unaffected, not included for brevity)</p> <p>5.6. REIMBURSEMENT:</p> <p>5.6.1.Reimbursement forms accompanied by related receipts shall be submitted to the Treasurer, except that the Treasurer shall submit their own reimbursement requests to the Chair. The Treasurer shall approve reimbursements and issue checks according to the following guidelines:</p> <p>5.6.1.1. Board members and Committees shall be reimbursed for their reasonable expenses in performing their designated duties. Board members and Committees shall attempt to use the most cost effective means of performing their duties.</p> <p>5.6.1.2. Board members: travel shall be reimbursed at:</p> <p>5.6.1.2.1. actual cost; or</p> <p>5.6.1.2.2. the IRS charitable volunteer mileage reimbursement rate.</p> <p>5.6.1.3. Lodging shall be reimbursed at double occupancy, unless reasonable circumstances deem otherwise. If rooms are shared with persons not eligible for reimbursement, Region One will reimburse only the Board member’s share of the lodging.</p> <p>5.6.1.4. Up to five nights lodging shall be reimbursed for Assembly/Convention for all current Board members. Newly elected Board members may apply for reimbursement if not</p> | <p>5. BUDGET AND FINANCE</p> <p>5.1. (unaffected, not included for brevity)</p> <p>5.2. (unaffected, not included for brevity)</p> <p>5.3. (unaffected, not included for brevity)</p> <p>5.4. (unaffected, not included for brevity)</p> <p>5.5. (unaffected, not included for brevity)</p> <p>5.6. REIMBURSEMENT:</p> <p>5.6.1.Reimbursement forms accompanied by related receipts shall be submitted to the Treasurer, except that the Treasurer shall submit their own reimbursement requests to the Chair. The Treasurer shall approve reimbursements and issue checks according to the following guidelines:</p> <p>5.6.1.1. Board members (<u>other than Trustee Liaison</u>) and Committees shall be reimbursed for their reasonable expenses in performing their designated duties. Board members and Committees shall attempt to use the most cost effective means of performing their duties.</p> <p>5.6.1.2. Board members: travel shall be reimbursed at:</p> <p>5.6.1.2.1. actual cost; or</p> <p>5.6.1.2.2. the IRS charitable volunteer mileage reimbursement rate <u>times miles or kilometers</u>.</p> <p>5.6.1.3. Lodging shall be reimbursed at double occupancy, unless reasonable circumstances deem otherwise. If rooms are shared with persons not eligible for reimbursement, Region One will reimburse only the Board member’s share of the lodging.</p> <p>5.6.1.4. Up to five nights lodging shall be reimbursed for Assembly/Convention for all current Board members. Newly</p> |

already funded by another service body. The Chair, or his/her designee, may be reimbursed for an additional night of lodging at single occupancy if deemed necessary by the Board.

5.6.1.5. Committees shall submit requests for reimbursement to their liaison Board member. The Board member shall forward approved requests for reimbursement to the Treasurer.

5.6.2. Board nominees who are not current Region 1 Representatives may request funding to attend Assembly as follows:

5.6.2.1. Applicant is not presently funded by another service body

5.6.2.2. Applicant does service at Assembly as assigned by the Region 1 Board and policy manual

5.6.2.3. Region 1 will pay for two nights' lodging at half the daily room rate based on double occupancy, and the cost of Assembly registration. Transportation and meals will be compensated on a receipted basis by the Treasurer

5.6.2.4. Deadline for application for funding is sixty (60) days prior to Assembly.

5.6.3.A Board or committee member may request an advance for anticipated expenditures. When the expenditure is made, the related receipts must be forwarded to the Treasurer.

elected Board members may apply for reimbursement if not already funded by another service body. The Chair, or ~~his/her~~ their designee, may be reimbursed for an additional night of lodging at single occupancy if deemed necessary by the Board.

5.6.1.5. Committees shall submit requests for reimbursement to their ~~liaison Board member.~~ Board Liaison, who ~~The Board member~~ shall forward approved requests for reimbursement to the Treasurer.

5.6.1.6. Trustee expenses shall generally be reimbursed by World Service, except under special circumstances approved in advance by the Region One Board.

5.6.2. Board nominees who are not current Region ~~One~~ Representatives may request funding to attend Assembly as follows:

5.6.2.1. Applicant is not presently funded by another service body

5.6.2.2. Applicant does service at Assembly as assigned by the Region ~~One~~ Board and policy manual

5.6.2.3. Region ~~One~~ will pay for two nights' lodging at half the daily room rate based on double occupancy, and the cost of Assembly registration. Transportation and meals will be compensated on a receipted basis by the Treasurer

5.6.2.4. Deadline for application for funding is sixty (60) days prior to Assembly.

5.6.3.A Board or committee member may request an advance for anticipated expenditures. When the expenditure is made, the related receipts must be forwarded to the Treasurer.

SUBMITTED BY: Diane D. - Budget Finance Delegate Support Team

INTENT: To clarify the mileage reimbursement policy for both United States and Canadian travelers, to indicate that trustee expenses are reimbursed by WSO, and to change 'Region 1' to 'Region One' in 3 places.

IMPLEMENTATION: To modify the policy.

COST: None.

RATIONALE: 5.6.1.2.2. includes the reimbursement of mileage to travelers according to the IRS charitable reimbursement rate. Questions arose as to how this applies to Canadians who travel in kilometers, how would they calculate the charitable reimbursement rate for kilometers? The reason for the amendment is to state both miles and km in the policy so that it is clear to all travelers that the IRS rate is applicable to both miles and kilometers (1 mile = 1.609 km).

5.6.1.6. It is current practice that Trustee expenses are paid by World Service. Since trustees are assigned by WSO the policy should indicate that the expenses are reimbursed by WSO other than in special circumstances approved by the board.

Move that Policy 5. BUDGET AND FINANCE be amended by inserting and renumbering, as follows:

| CURRENT WORDING | PROPOSED WORDING |
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| 5.1. FINANCE | 5.1. FINANCE |
| 5.2. BUDGET | 5.2. BUDGET |
| 5.3. PRUDENT RESERVE | 5.3. PRUDENT RESERVE |
| 5.4. REPRESENTATIVE AND DELEGATE SUPPORT | 5.4. REPRESENTATIVE AND DELEGATE SUPPORT |
| 5.5. PUBLIC INFORMATION/PROFESSIONAL OUTREACH GRANTS | 5.5. PUBLIC INFORMATION/PROFESSIONAL OUTREACH GRANTS |
| | <u>5.6. MEMBER OUTREACH GRANTS</u> |
| | <u>5.6.1. An Intergroup may make an application for a Member Outreach grant by applying for such funds through the Budget Finance Delegate Support Committee Member Outreach Application form.</u> |
| | <u>5.6.2. Grants will be awarded on a first come first serve basis until available Member Outreach funds are depleted.</u> |
| | <u>5.6.3. Applications shall be submitted to the Budget Finance Delegate Support Committee and must include the following:</u> |
| | <u>5.6.3.1. The identity of the applying Intergroup including the signature of the Chair or another Intergroup officer and the contact information for the person responsible for the project.</u> |
| | <u>5.6.3.2. The intended use of the Member Outreach Funds with a brief description including research done on project and costs.</u> |
| | <u>5.6.3.3. The projected total cost of the project and the amount of the grant requested.</u> |
| | <u>5.6.3.4. A proposed method of measuring</u> |

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| <p>5.6. REIMBURSEMENT:</p> | <p><u>and documenting the results.</u></p> <p><u>5.6.4. When written proposals are approved by the Budget Finance Delegate Support Committee, they will be forwarded to the Region One Board for approval, then to the Region One Treasurer for disbursement.</u></p> <p><u>5.6.4.1. Receipts for all Member Outreach monies spent shall be forwarded to the Treasurer in accordance with Region One policies.</u></p> <p><u>5.6.4.2 Any unused funds may either be used for another approved Member Outreach project or returned to the Region One treasury.</u></p> <p><u>5.6.5 The Intergroup will keep the Budget Finance Delegate Support Committee Chair and the Region One Treasurer advised of the use of the funds. By year end, a final report shall be submitted to the Budget Finance Delegate Support Committee Chair and the Region One Treasurer.</u></p> <p><u>5.6.7. REIMBURSEMENT:</u></p> |
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SUBMITTED BY: Diane D. - BFDS Team

INTENT: To clarify the handling of unused Member Outreach Funds.

IMPLEMENTATION: To modify the policy.

COST: None.

RATIONALE: This year the Treasurer and the Budget Finance Delegate Support team wanted clarity on the handling of the Member Outreach funds once they are granted. The policy is not as clear on the handling of Member Outreach funds as it is for the PIPO funds, or the Representative and Delegate Support funds.

We see a need for a separate Member Outreach section on the handling of unused Member Outreach funds. We would like to propose that we include that Intergroups can have the option to submit another project to BFDS for approval for unused grant funds or to return the funds to Region One. We propose that the Member Outreach section should follow the PIPO section as 5.6 and that the Reimbursement section should be 5.7.

Amend Region One Policy 8, REGION ONE CONVENTION, by striking and inserting, as follows:

| CURRENT WORDING | PROPOSED WORDING |
|---|---|
| <p>8. REGION ONE CONVENTION</p> <p>8.1. <i>(unaffected, not included for brevity)</i></p> <p>8.2. <i>(unaffected, not included for brevity)</i></p> <p>8.3. <i>(unaffected, not included for brevity)</i></p> <p>8.4. PROGRAM</p> <p>8.4.1. Keynote Speaker Selection</p> <p>8.4.1.1. The Region One Board shall submit an unranked list of at least six (6) possible keynote speakers to the Convention Committee by July 30th of the year prior to Convention for the Committee to research. The Convention Committee may add additional speakers to the list for consideration.</p> <p>8.4.1.2. The Convention Committee shall submit an unranked list of possible keynote speakers of no more than five (5) names to the Board by the January Board meeting. The list shall include at least two (2) choices from the list of names provided by the Board. The Board shall give the Convention Committee an unranked list of three (3) choices from the list of five (5) and leave the final decision from this list up to the Convention Committee.</p> <p>8.4.1.3. The Convention Committee, from this list of three, shall ask a second speaker to keep the Convention date open in case of cancellation by the first speaker.</p> <p>8.4.1.4. All Convention keynote speakers shall have at least five (5) years of current, continuous abstinence.</p> <p>8.4.1.5. No Region One Convention keynote speaker shall be</p> | <p>8. REGION ONE CONVENTION</p> <p>8.1. <i>(unaffected, not included for brevity)</i></p> <p>8.2. <i>(unaffected, not included for brevity)</i></p> <p>8.3. <i>(unaffected, not included for brevity)</i></p> <p>8.4. PROGRAM</p> <p>8.4.1. Keynote Speaker Selection</p> <p>8.4.1.1. The Region One Board shall submit an unranked list of at least six (6) possible keynote speakers to the Convention Committee by July 30th of the year prior to Convention for the Committee to research. The Convention Committee may add additional speakers to the list for consideration.</p> <p>8.4.1.2. The Convention Committee shall submit an unranked list of possible keynote speakers of no more than five (5) names to the Board by the January Board meeting. The list shall include at least two (2) choices from the list of names provided by the Board. The Board shall give the Convention Committee an unranked list of three (3) choices from the list of five (5) and leave the final decision from this list up to the Convention Committee.</p> <p>8.4.1.3. The Convention Committee, from this list of three, shall ask a second speaker to keep the Convention date open in case of cancellation by the first speaker.</p> <p>8.4.1.4. All Convention keynote speakers shall have at least five (5) years of current, continuous abstinence <u>in Overeaters Anonymous.</u></p> <p>8.4.1.5. No Region One Convention</p> |

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| <p>considered again for five (5) years.</p> <p>8.4.1.6. Cost effectiveness shall be taken into consideration in selecting speakers.</p> <p>8.4.2.Topic/Speakers</p> <p>8.4.2.1. Region One Convention will have only Overeaters Anonymous speakers. Only OA-Approved literature or media may be displayed. No other twelve-step meeting shall be listed on the program.</p> <p>8.4.2.2. The Region One Convention shall provide meeting space for OA impromptu meetings. Final approval for meetings must be from the Convention Chair, the Chair of Region One, or the Region One Trustee. Topics will be approved only if they are in keeping with the OA traditions. In keeping with Tradition Three, special focus meetings are open to all OA members.</p> | <p>keynote speaker shall be considered again for five (5) years.</p> <p>8.4.1.6. Cost effectiveness shall be taken into consideration in selecting speakers.</p> <p>8.4.2. <u>Topic/Speakers</u> <u>Convention workshop speakers (other than keynote) shall have a minimum of one (1) year of continuous abstinence in Overeaters Anonymous.</u></p> <p>8.4.2.1. — Region One Convention will have — only — Overeaters Anonymous speakers. Only OA-Approved literature or media may be displayed. No other twelve-step meeting shall be listed on the program.</p> <p><u>8.4.3</u> Only OA-approved literature or media may be displayed. No other Twelve-Step meeting shall be listed on the program.</p> <p><u>8.4.4</u> 8.4.2.2.The Region One Convention shall provide meeting space for OA impromptu meetings. Final approval for meetings must be from the Convention Chair, the Chair of Region One, or the Region One Trustee. Topics will be approved only if they are in keeping with the OA traditions. In keeping with Tradition Three, special focus meetings are open to all OA members.</p> |
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SUBMITTED BY: Sue B. - Region One First Vice Chair

INTENT: Modify the policy.

IMPLEMENTATION: Update the policy.

COST: None.

RATIONALE: Update policy to current practice. Clarify workshop speaker requirements, which include membership to OA and a minimum abstinence requirement. Remove restrictions on impromptu OA meetings during convention.

Move to amend Policy 8. REGION ONE CONVENTION; part 8.5 FINANCES; subpart 8.5.1 by striking and inserting as follows:

| CURRENT WORDING | PROPOSED WORDING |
|---|---|
| <p>8.5 FINANCES</p> <p>8.5.1. Convention finances shall be managed in accordance with Region One Policies, as defined in Section 5 – BUDGET AND FINANCE, except that reimbursement requests for expenses shall be submitted to Region One Vice-Chair for approval and payment.</p> <p>8.5.2. The hosting Intergroup(s) shall present a budget for approval before or at the March Board meeting preceding the Convention.</p> <p>8.5.3. All proceeds, books, supporting documents, and receipts shall be remitted to the Region One Treasurer within thirty (30) days of the close of Convention.</p> <p>8.5.4. Any outstanding invoices and/or receipts after that thirty (30) day period shall be sent directly to the Region One Treasurer for payment and/or reimbursement at the discretion of the Board. No reimbursements shall be made after the Convention Audit is completed.</p> | <p>8.5 FINANCES</p> <p>8.5.1. Convention finances shall be managed in accordance with Region One Policies, as defined in Section 5 – BUDGET AND FINANCE, except that reimbursement requests for expenses shall be submitted to Region One <u>Second Vice-Chair</u> Vice Chair <u>Vice Chair</u> for approval and payment.</p> <p>8.5.2. The hosting Intergroup(s) shall present a budget for approval before or at the March Board meeting preceding the Convention.</p> <p>8.5.3. All proceeds, books, supporting documents, and receipts shall be remitted to the Region One Treasurer within thirty (30) days of the close of Convention.</p> <p>8.5.4. Any outstanding invoices and/or receipts after that thirty (30) day period shall be sent directly to the Region One Treasurer for payment and/or reimbursement at the discretion of the Board. No reimbursements shall be made after the <u>C</u>onvention Audit is completed.</p> |

SUBMITTED BY: Bev S. - Region One Bylaws Team

INTENT: Change the Policies.

IMPLEMENTATION: Update the Policy document.

COST: None.

RATIONALE: Second Vice Chair looks after convention finances, not First.