**MINUTES - Region One Board Skype Call - Wednesday, March 15, 2017—2pm PST**

The meeting opened with the Serenity Prayer, reading of one item from “How to be an Effective Trusted Servant,” and a reading of the purpose of R1 and our 2016-2017 Mission.

**Present:** Beverly M. Chair, Sue B. Vice Chair, Deborah R. Treasurer, Greta H. MAL, Cayley W. Communications Coordinator, Margie G. Trustee, Pat O’C Acting Secretary

**Financial:** Deborah sent out detailed year-end status and carryover reports, including prudent reserve status going into 2017. She has sorted through all Board expenses and convention finances, but does not have all documentation from the Convention bank account. She was not able to be on the account because it was a bank in Canada. Terri R. is conducting an audit of the Convention accounts. Deborah will follow up to see if hotel bills and bank statement have been made available to Terri.

**2016 audit:** Deborah is getting materials put together for the March 30 deadline.

**Upcoming Expense:** Sue noted that there will be an expense soon for renewing Survey Monkey ($300) as part of helping our intergroups with Renewal. This should be charged to “Board Special Projects line item.

**Journal pricing in Canada:** We need to include shipping charges in Pay Pal. Cayley said no one at her intergroup had trouble with a new Canadian price; they are accustomed to prices being adjusted for currency exchange. One way to partially resolve the issue is to accept US dollars only. Shipping could be handled on Weebly, but may require additional cost to upgrade our web service. More information is needed.

**Insurance:** Beverly has an inquiry in to Rose City Insurance looking into Board and Directors insurance and general liability for our events. She will survey other regions on this topic.

**Open Position – Secretary:**  Marcie has stepped down. Greta has talked with two people about the position already, but they have declined. Pat and Greta will post the opening on the R1 Yahoo Group and send a notice out to the IG Chairs. This would be an interim appointment through Assembly.

**IG and Project Team Liaison Reassignments:** Pat - Attract/Retain/Regain Project Team and Catch the Wave IG. Beverly – all Alaska Intergroups. Greta - Greater Columbia IG. Deborah - Eagle Cap IG.

**2017 Calendar & Intergroup Renewal Travel:** Beverly, Deborah and Pat will visit **Emerald Empire** for a workshop on June 10. Margie will follow up with **Southern BC Interior**.

**Sea to Sky IGR Visit:** (Sue & Pat) Large IG, enthusiastic Chair, Carlos. We attended their IG meeting. There were 19 attendees at the workshop. Mission: *“Inspire Recovery!”* Three projects areas: developing sponsors, nurturing newcomers and inspiring recovery. The Mission module needs more clarification; VISION may be a better term. Team building may be the most valuable product of the workshop.

**Big Sky IGR Visit:** (Beverly & Greta) Seventeen attendees came together as a dynamic group! Mission: *“Be the Message Carry the Message.”* Three Project Teams: 1) strengthening recovery with quarterly workshops on spirituality, 2) retaining newcomers by including accountability on newcomer follow-up as part of their intergroup meeting, 3) attracting and retaining newcomers by starting a weekly newcomer meeting before an established meeting. Big Sky’s billboard project is ready to go, and they had enough funding for a premium spot!

**Seattle Board Retreat:** There will be an informal Board meeting Thursday evening, March 30. On Friday we will meet all day for strategic planning and an 11:30am tour of the Assembly/Convention facility. Saturday we will put on a “Service & My Recovery” workshop for GSI. Sue will send out a draft format. Get back to her on what part you wish to take, and equipment / resources needed. Cayley cannot attend, but will be available via Skype. This will help us model bringing speakers/attendees via technology--an important issue in our Region.

**Assembly 2017:** Notice deadlines per Bylaws (FYI) (earlier is better on these deadlines)

Time & Location of Assembly – 150 days before – May 14

Motion form / Policies / Bylaws – 120 days before – June 13

Motions due – 60 days before - August 11

Assembly binder w Motions to all IGs – no later than September 11

Elections: application forms need revision, then posted to website and links sent out

Luncheon speaker: We will revisit this topic once we know how much time is allocated for lunch.

Online registration: Cayley will send out draft registration for feedback.

Expected Motions: Deborah has one from BFDS ready soon. Bylaws Project Team looking at revisions, as well.

**Convention 2017:** The website is looking good and is almost ready to go live. Additions needed: 1) Adding under contacts that scholarship requests should go to Becky (Convention Treasurer), 2) downloadable brochure, and 3) pdf of quilt raffle tickets need to be sent to Avram. Margie will check with Lorri B. to get a new pdf, as the form may have changed.

**Convention 2018:** We are about to finalize a contract with The Red Lion in Spokane. Our tax exempt letter from the IRS is needed; Deborah will send it to Sue. Sue will compile list of speakers for us to add to and then send it on to Ruth. Deborah will send the direct bill application to the hotel this week.

**2016-2017 Liaison roles:** How do we support and work with the Project Teams? How do we institutionalize this to prevent inactive “committees?” We are part of these teams and should be actively involved with the projects. How do we keep the energy going from Assembly so that our PT’s complete their goals? On the second Wednesday of the month, Beverly will send an email for reply for a brief report on our IG Liaison and our Project Team status. This will help us “keep current” with our Project Teams.

Watch for emails on the following topics as we ran out of meeting time:

**WSBC 2017:** 3rd set of documents available March 17 on [oa.org](http://oa.org), Liaison / outreach to Intergroups (All), R1 meeting at WSBC (Sue), “Green Dot” assignments in process (Beverly)

**Focus of Planning Session in Seattle:** Assembly 2017 focus / theme, and planning, Miracles, Growing OA membership in R1, Primary Purpose, Revisiting IGR.

Next meeting: March 30-April 2, 2017 in Seattle, WA Next Skype meeting April 19, 2017 2PM

Respectfully submitted, Pat O’C – Acting Secretary